



Bis-Man Transit Board Meeting Minutes

June 23, 2016, 11:30 a.m.

Bis-Man Transit Center Conference Room

3750 East Rosser, Bismarck ND

Attending:	President Ben Ehreth	Vice President Steve Heydt
	Sec./Tres. DeNae Kautzmann	
	Marge Ellefson	Kim Badenhop
	Kim Stevenson	Glenn Lauinger
	Terry Woelber	Jeannie Pedersen
Absent:	Karel Sovak	Mike Wagner
Staff:	Roy Rickert	Gary Schumacher
	Craig Sjoberg	Elliot Rust
	Shanda Miller	Nate Vatnsdal
	Kalen Ost	
Guests:	Steve Saunders	

Meeting was called to order at 11:41 a.m. by President Ben Ehreth.

Consent Agenda

Approval: Jeannie Pedersen moved to approve the consent agenda. Marge Ellefson seconded the motion and it carried unanimously.

Regular Agenda

Signature Cards: Marge Ellefson moved to add Ben Ehreth to the signature cards. DeNae Kautzmann seconded the motion and it carried unanimously.

CND Contract: Roy Rickert presented a request for a 3 percent increase of the contract between Central NoDak Development Corp and Bis-Man Transit. DeNae Kautzmann moved to increase the contract with Central NoDak Development Corp by 3 percent. Steve Heydt seconded the motion and it carried unanimously.

Service Change Proposal Update: Ben Ehreth said he and Roy Rickert would make a presentation and answer questions from the City Commission on July 12. Questions posed by the City Commission prior to the meeting will be answered in a packet of information. Kim Stevenson said she has heard a lot of opposition to the removal of the age qualifier for paratransit, and asked if there was a compromise being considered if met with enough public opposition. Roy Rickert was requested to have Elliot Rust run a financial projection scenario in which the organization accepted all applicants aged 75 or older.

Executive Director's Report

Cutaway Buses: The buses are projected to arrive by the end of September.

Shelter Cleaning: In the past, HIT has been contracted to clean bus shelters for about \$5,000 a year. Roy Rickert said the organization will bring that cost in-house.

Facility Costs: The fuel tank is leaking on the skid steer, and it will cost about \$1,800 to fix. A section of the parking lot concrete is sinking, and it will cost about \$1,600 to be fixed.

City Negotiations: Roy Rickert said the negotiations are held up until the City Commission decides on the proposed service revisions.

Transfer Center: Roy Rickert said the system will need to move its transfer point away from Kirkwood Mall and this will need to go to the City. However, due to the revisions that are being proposed to the system, he is waiting until a decision has been made there before approaching the City for approval.

Committees

Administrative Committee: Nothing to report.

Finance committee: Following a rescinded motion, Kim Stevenson moved that beginning June 23, 2016, the Board stop payments for bills outside the written contract until receiving further legal advice. Kim Badenhop seconded the motion and it carried unanimously.

Board Application Committee: Nothing to report.

Adjourned: The meeting adjourned at 1:51 p.m.

BISMAN TRANSIT BOARD

DATE June 23, 2016

Seanne moved to accept *Marge second*

Name	Y	N
Kim Badenhop	✓	
Ben Ehreth	✓	
Marge Ellefson	✓	
Steve Heydt	✓	
DeNae Kautzmann	✓	
Glenn Lauinger	✓	
Jeanie Pedersen	✓	
Karel Sovak		
Kim Stevenson	✓	
Michael Wagner		
Terry Wolber	✓	

motion carried

Marge moved add Ben to the CNB *Ben to sign*

Name	Y	N
Kim Badenhop	✓	
Ben Ehreth	✓	
Marge Ellefson	✓	
Steve Heydt	✓	
DeNae Kautzmann	✓	
Glenn Lauinger	✓	
Jeanie Pedersen	✓	
Karel Sovak		
Kim Stevenson	✓	
Michael Wagner		
Terry Wolber	✓	

motion carried

all done
K increase of 3% for July 1 *Steve second*

Name	Y	N
Kim Badenhop	✓	
Ben Ehreth	✓	
Marge Ellefson	✓	
Steve Heydt	✓	
DeNae Kautzmann	✓	
Glenn Lauinger	✓	
Jeanie Pedersen	✓	
Karel Sovak		
Kim Stevenson	✓	
Michael Wagner		
Terry Wolber	✓	

in motion carried

Aug 2014
Oct

going forward *Kim second*
pay on K as written not as discussed in

Name	Y	N
Kim Badenhop		
Ben Ehreth		
Marge Ellefson		
Steve Heydt		
DeNae Kautzmann		
Glenn Lauinger		
Jeanie Pedersen		
Kim Stevenson		
Karel Sovak		
Michael Wagner		
Terry Wolber		

Motion to rescind action

Name	Y	N
Kim Badenhop		
Ben Ehreth		
Marge Ellefson		
Steve Heydt		
DeNae Kautzmann		
Glenn Lauinger		
Jeanie Pedersen		
Kim Stevenson		
Karel Sovak		
Michael Wagner		
Terry Wolber		

due to not being acted upon

Name	Y	N
Kim Badenhop		
Ben Ehreth		
Marge Ellefson		
Steve Heydt		
DeNae Kautzmann		
Glenn Lauinger		
Jeanie Pedersen		
Kim Stevenson		
Karel Sovak		
Michael Wagner		
Terry Wolber		

upon Steve 2nd
Atty.

withdrawn
maintainance
no shows
Kim B second

Kim S → going forward no

Name	Y	N
Kim Badenhop	✓	
Ben Ehreth	✓	
Marge Ellefson	✓	
Steve Heydt	✓	
DeNae Kautzmann	✓	
Glenn Lauinger	✓	
Jeanie Pedersen	✓	
Karel Sovak		
Kim Stevenson	✓	
Michael Wagner		
Terry Wolber	✓	

#

Name	Y	N
Kim Badenhop		
Ben Ehreth		
Marge Ellefson		
Steve Heydt		
DeNae Kautzmann		
Glenn Lauinger		
Jeanie Pedersen		
Karel Sovak		
Kim Stevenson		
Michael Wagner		
Terry Wolber		

#

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Kim Badenhop		
Ben Ehreth		
Marge Ellefson		
Steve Heydt		
DeNae Kautzmann		
Glenn Lauinger		
Jeanie Pedersen		
Karel Sovak		
Kim Stevenson		
Michael Wagner		
Terry Wolber		

motion carried - legal advice