



Bis-Man Transit Board Meeting

September 22, 2016, 11:30 a.m.

Bis-Man Transit Center Board Room

3750 East Rosser Ave, Bismarck ND

- **Welcome & Introductions [Ben Ehreth]**
- **Approval of Agenda [Ben Ehreth]**
- **Consent Agenda**
 - 1. Previous Month's Minutes [Kalen Ost]
 - Attachment A – 08.17.16 Finance Committee Meeting Minutes
 - Attachment B – 08.25.16 Transit Board Meeting Minutes V2
 - Attachment C – 08.25.16 Listening Session Minutes V1
 - Attachment D – 08.31.16 Transit Board Special Meeting Minutes V2
 - Attachment J – 09.16.16 Finance Committee Meeting Packet
 - 2. Financial Report [Roy Rickert]
 - Attachment E – 08.16 Financial Packet
 - 3. Ride Stats [Roy Rickert]
 - Attachment F – 08.16 Ridership Metrics Report
 - 4. Web and Social Media Stats [Kalen Ost]
 - Attachment G – 08.16 Analytics Packet
 - 5. Staff Safety Accreditation [Craig Sjoberg]
 - Attachment H – Safety Analytics 9-16-2016
- **Regular Agenda**
 - 6. Discussion of Financial Assumptions [Roy Rickert]

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7. Revote of Hours of Operation for Extended Service [Ben Ehreth]
8. Consideration of Draft Proposal [Roy Rickert]
9. Consideration of Bus Wrap
 - Attachment I – 29' Gillig_GamblerND_Proof
- **Executive Director Report [Roy Rickert]**
- **Committee Updates**
 10. Administrative Committee [Kim Badenhop]
 11. Finance Committee [DeNae Kautzmann]
 12. Board Application [Steve Heydt]
- **Other Business**
- **Executive Session [if needed]**
- **Adjourn [Ben Ehreth]**



Bis-Man Transit Finance Committee Meeting Minutes

August 17, 2016, 6 p.m.

A

Present: DeNae Kautzmann, Kim Badenhop, Steve Heydt

Guests: Ben Ehreth, Marge Ellefson

Staff: Roy Rickert

The committee asked Roy for recommendations based on running the costs and or savings of Board's proposal and input from public.

Recommendations are as follows:

Extended hours fare for ADA set at \$2.50 and non-ADA set at \$5.00 No increase in fare for paratransit and fixed route No holidays for paratransit unless fix route runs as well. Rides on holidays has to be for everybody.

Raise senior age to 75, with complete phase out with private service like in Fargo taking over which runs 7-4:30, no holidays or weekends.

Suggestion of offering 3 different alternatives to resolve financial issues. May have to request a mill levy increase. If costs not cut, cant run it.

New transfer center discussed. Cost of re-striping is \$13,000. Unknown if City will absorb cost, share cost, or require Bis-Man Transit pay 100%.

Meeting adjourned at 4:45pm.



B

Bis-Man Transit Board Meeting Minutes

August 25, 2016, 11:30 a.m.

Bis-Man Transit Center Conference Room

3750 East Rosser, Bismarck ND

Attending:	President Ben Ehreth	Vice President Steve Heydt
	Sec./Tres. DeNae Kautzmann	Terry Woelber
	Glenn Lauinger	Karel Sovak
	Marge Ellefson	Kim Badenhop
	Kim Stevenson	Jeannie Pedersen
	Mike Wagner	
Absent:	None	
Staff:	Roy Rickert	Elliot Rust
	Shanda Miller	Nate Vatnsdal
	Gary Schumacher	Jerri Jurgens
	Craig Sjoberg	Tom Reisenauer
	Kalen Ost	
Guests:	Steve Saunders	

Meeting was called to order at 11:37 a.m. by President Ben Ehreth.

Public Comment

Comment: One guest wanted to re-emphasize that the individuals he spoke with who live at Patterson Place, were okay with a 50 cent fare increase for paratransit, but that the proposed cost of the extended service (\$5 for a one-way ride) is considered too steep of a

cost. There was also a question if the extended hour service would provide service until 1 or 2 a.m.

Consent Agenda

Consent Agenda: Kim Badenhop said Attachment A was incorrectly listed as a Special Meeting, and Attachment F had a meeting listed as being on August 26. DeNae Kautzmann moved to accept the consent agenda. Kim Badenhop seconded the motion and it carried unanimously.

Regular Agenda

Insurance Reimbursement Addendum: Roy Rickert said he met with Gary Schumacher and reached a settlement for the cost of insurance for the delivery of public transportation. Schumacher Transportation will reimburse Bis-Man Transit \$9,000, to be paid at a minimum of \$1,000 per month until paid in full. Moving forward, the service provider will be responsible for any increase greater than 1.5% over the previous year, while Bis-Man Transit will refund the savings of a decrease of more than 1.5% due to driver performance. DeNae Kautzmann moved to accept the addendum and her motion was seconded by Jeannie Pedersen. Kim Badenhop asked to amend the motion to include having a signed copy of the addendum presented at the September Board meeting. Motion carried unanimously.

Consideration of Findings from Special Meetings: Roy Rickert relayed various financial implications to aspects of service that could be added to the original proposal for service changes. These financial implications would be presented at the listening session later in the day. If no changes are made, the organization will be near the end of its money at the end of 2017, and the organization cannot run in a deficit. If the paratransit fares are increased to \$3 per ride, fixed route fares must increase to half the cost (\$1.50). If a levy was used to supplement the service, it could not be utilized until 2018. Something the estimations did not include was an increase in operational cost for the next contract. After the listening session later in the day, Roy Rickert will send a proposal to the Board. The ad will be placed on September 12, and the Board would meeting, including a public hearing, would need to be held, with the final proposal presented to the city commission on October 11. Jeannie Pedersen moved to change the September Board meeting date (which had been moved to September 19 at the July Board meeting), to September 29 at an as yet unspecified time and location. Kim Badenhop seconded the motion and it carried unanimously.

Board Member Communication: Ben Ehreth said legally the Board is limited to a handful of specific areas where email communication is allowed between Board members, and that in the last year the Board has limited that communication more.

Executive Director Report

Map: A large map has been placed in the driver's lounge. This map has a dry-erase cover to help illustrate detours for drivers.

ID Maker: The organization has purchased an ID maker and is purchasing a laptop for the database of cards that will be created.

Cutaway buses: The four cutaways are still on track to be here at the end of September.

Contract Negotiations: Roy Rickert has been working with the city and will meet with them the week after the August Transit Board meeting.

DTA: Roy Rickert will be attending the upcoming DTA conference Sept 9-14.

Driver allegations: Details of the allegations cannot be discussed because there is an ongoing investigation.

Transfer Point: The City of Bismarck approved a new location for a transfer point on the south side of Front Street between 5th and 7th to replace the transfer point at Kirkwood Mall. The City of Bismarck has agreed to pay for 100% of the striping for the location.

Committee Updates

Finance Committee: The Finance Committee has met and discussed initial costs for the proposed changes.

Administrative Committee: The committee has received personnel manuals from multiple organizations and will collect any from Roy if he has more.

Board Application Committee: Steve Heydt said he would like to have a meeting to determine the types of applicants to seek applications from as there will be potentially six openings on the Board in April.

Other Business

MPO City Study: Steve Saunders has provided Roy with a dozen copies of a report that was a joint effort between the City of Bismarck and the MPO office. The report

Adjourned: Terry Woelber moved to adjourn the meeting. Steve Heydt seconded the motion and the meeting adjourned at 1:37 p.m.



Bis-Man Transit Board Listening Session Minutes

August 25, 2016, 6 p.m.

C

Bismarck Veterans Memorial Public Library

515 N 5th Street, Bismarck ND

Attending:	President Ben Ehreth	Vice President Steve Heydt
	Sec./Tres. DeNae Kautzmann	Terry Woelber
	Glenn Lauinger	Karel Sovak
	Marge Ellefson	Kim Badenhop
	Jeannie Pedersen	
Absent:	Kim Stevenson	Mike Wagner
Staff:	Roy Rickert	Elliot Rust
	Shanda Miller	Gary Schumacher
	Jerri Jurgens	Kalen Ost
Guests:	None	

Meeting was brought to order at 6:02 a.m. by Ben Ehreth.

Regular Agenda

Introduction: Roy Rickert said the point of the evening is to examine the cost implications to proposed revisions. The paratransit is not sustainable, as was stated in the Mobility 2017 study.

U-Mary Pilot Route: Roy Rickert explained the university provided Bis-Man Transit with a study that estimated at least 500 students would utilize the CAT three times a week. Karel Sovak said that for the first time, the majority of students come from out of state, and many do not have a vehicle of their own. Based on that study, the route would account for nearly as much money as all the other fixed routes combined. Eventually, the university would

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purchase 6-month passes at a reduced rate, and potentially use a student fee to pay for passes for service for all students and staff.

Lincoln ridership: Currently Lincoln does not provide funding for service. If there is to be continued service, Lincoln will need to participate in the cost. One person in attendance said she depends on paratransit to get to and from her place of employment. Transit Board members asked if she could go to the Lincoln City Commission and tell them how important paratransit is to her livelihood.

Service Cost: There is about \$1.6 million in reserve. If there are no changes, by the middle of 2018, the organization will be running in a deficit. Roy Rickert explained various a la carte expenses that could be added to the original proposed revisions, and the costs associated with those revisions.

Fixed Routes: A question was asked about stopping traffic on busy streets. Roy Rickert said fixed route buses should stay on arterial roads, and fixed routes' purpose is to move people from one side of town to the other. Kim Badenhop said the fixed routes would not cost more money, but instead would raise money, and subsequently create money for the system.

Paratransit Application Process: One person inquired about how involved the application process will be. Roy Rickert outlined the application process, in which the applicant will fill out initial paperwork. A release will also be sent to a medical professional, and the information will be compared and a determination will be made about eligibility.

Adjourned: The meeting adjourned at 8 p.m.



Bis-Man Transit Special Board Meeting Minutes

D

August 31, 2016, 6 p.m.

Bis-Man Transit Center Conference Room

3750 East Rosser, Bismarck ND

Attending:	President Ben Ehreth	Vice President Steve Heydt
	Sec./Tres. DeNae Kautzmann	Terry Woelber
	Glenn Lauinger	Karel Sovak
	Marge Ellefson	Kim Badenhop
	Kim Stevenson	Jeannie Pedersen
Absent:	Mike Wagner	
Staff:	Roy Rickert	Elliot Rust
	Shanda Miller	Gary Schumacher
	Kalen Ost	
Guests:	Steve Saunders	

Meeting was called to order at 6 p.m. by President Ben Ehreth.

Regular Agenda

Discussion of Financial Assumptions: Operational costs are about \$70,000 lower than the same period of time last year. Based on those projections, Glenn Lauinger projected a savings of about \$125,000 in 2016. However, staff had been projecting this monthly and had accounted for those savings already. Board members expressed concern that Glenn Lauinger and staff were not in agreement with the savings of the money in question. They did not feel comfortable making any assumptions until it was clear what savings were accurate. Glenn Lauinger presented his proposal that outlined about \$500,000 in savings (including the \$125,000 in question). His projection was based off the previous year's budget, while staff was factoring 2016 monthly projections so far into the cost savings. He

did say that most of those savings, but not including the \$125,000, would be able to move forward to additional years. Gary Schumacher estimated that ridership numbers would stay the same, while operation costs would increase due to the annual contract increase of 3%. Steve Heydt suggested the Board move forward on other recommendations and projections outside of the \$125,000 and leave the \$125,000 discussion for the end of the meeting. Kim Badenhop asked why numbers didn't match with what was given to the City Commission. Upon review, the numbers were located in the presentation document and not the document given to the City Commission.

Discussion of Draft Proposal Revisions: Roy Rickert said that while he believes the first option that was proposed is the best option for the organization, following public input there is a second option that could be considered. He talked about the proposal revisions for the fixed route and paratransit modes of service. Along with the increase to fixed route and paratransit fares, utilization of extended service, and creation of an age qualifier of 75, Roy Rickert said he would like to include the addition of veterans with an appropriate photo ID as qualifiers for a reduced rate.

Fixed Route Packet Changes Packet: Roy Rickert said the routes had been altered to reflect the moved transfer point from Kirkwood Mall to Front Street. Additionally, there were modifications to the black Bismarck route and purple Mandan route. DeNae Kautzmann moved to accept the changes to on the black Bismarck route, and purple Mandan route. This would then approve the entire fixed route packet. Steve Heydt asked for more discussion on the green route, which includes the pilot route to the University of Mary and Roy Rickert explained the route is not to serve only U-Mary, but includes service to South Wal-Mart, service into the airport and continues service to United Tribes Technical College. Terry Woelber seconded the motion and it carried unanimously.

Paratransit Age Qualifier: Steve Heydt asked Debbie Lafferty with Mandan Golden Age if she thought 75 was fair because there is cost savings between the ages of 70 and 75. Debbie Lafferty indicated age 75 is acceptable. DeNae Kautzmann moved to move the paratransit age qualification to 75, as well as discontinue service to Lincoln. DeNae Kautzmann amended motion to take out the discontinuation of Lincoln service. Jeannie Pedersen seconded the motion and it carried unanimously.

Paratransit Service to Lincoln: Kim Badenhop moved to discontinue service to Lincoln. Glenn Lauinger seconded the motion. Following discussion, Kim Badenhop amended her motion to include Bis-Man Transit needing a financial commitment from the City of Lincoln by December 31, 2016, if Lincoln wants to have service continued beyond June 30, 2017. If the City of Lincoln does not wish to continue service, a Memorandum of Understanding will be drafted with West River Transit to address service needs. Glenn Lauinger seconded the amendment and the motion carried unanimously.

System Fare Increase: Glenn Lauinger moved to increase fares as presented by Roy Rickert (Fixed route regular fares: one way - \$1.50, 1-day pass - \$6, 30-day pass \$36; Fixed route reduced fares: one way - \$0.75, 1-day pass - \$3, 30-day pass - \$24; Paratransit - \$3 per ride).

Steve Heydt seconded the motion. Glenn Lauinger withdrew his motion. Glenn moved to approve fare increases that Roy Rickert presented to include veterans inclusion in the reduced rate, with an appropriate photo ID. Steve Heydt seconded the motion and it carried unanimously.

Paratransit Hours of Operation: Glenn Lauinger moved to reduce paratransit hours, so there would be no service from midnight to 5:30 a.m. Kim Badenhop seconded the motion and it carried 6-4. Following the vote, Marge Ellefson said she did not correctly understand the motion and wished to change her vote. According to Roberts Rules, the vote must stand, but it can be brought up for reconsideration at the next Board meeting. This also allows non-absent members to vote on this.

Extended Hours Service: Roy Rickert presented that the extended hours service hours of operations would be from 7 p.m. to 12 a.m., Monday through Saturday. On Sunday the extended hours service would run from 7:30 a.m. to 2:30 p.m. The fares for this service would be \$5 per trip for non-ADA riders and \$3 per trip for ADA riders. DeNae Kautzmann moved to accept the extended hours service hours of operation, as well as the fare costs. Steve Heydt seconded the motion. Following discussion, DeNae Kautzmann amended her motion to add an evaluation of the program after its first year of service. Steve Heydt seconded the motion and it carried 9-1.

Holidays: Roy Rickert presented using 7 hours of extended hours service per day on each holiday, using differing start and end times, based on the holiday (New Year's Day, 7:30 a.m. to 2:30 p.m.; Memorial Day, 7:30 a.m. to 2:30 p.m.; Independence Day, 5 p.m. to 12 a.m.; Labor Day, 7:30 a.m. to 2:30 p.m.; Thanksgiving, 9:30 a.m. to 4:30 p.m.; Christmas Day, 7:30 a.m. to 2:30 p.m.). Kim Stevenson moved to approve holiday service for the six major holidays (New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day) at a total of no more than 45 hours of service spread across those six days, to be defined at a later time. DeNae Kautzmann seconded the motion and it carried 8-2.

Financial Discussion: Steve Heydt moved for Elliot Rust and Glenn Lauinger to meet and finalize numbers including the input on topics discussed at this special meeting. He would also like to see ridership numbers for holidays provided for the Board. DeNae Kautzmann seconded the motion and it carried unanimously.

Mill Levy: Karel Sovak moved for the board to look to increase revenue through an additional levy in Bismarck and begin the process to make that happen. The motion was seconded by Steve Heydt. Following discussion, Karel Sovak amended his motion to include the communities of Mandan and Lincoln. Steve Heydt seconded the amended motion and it carried 9-1.

Next Meeting: Kim Badenhop moved to have another Board meeting, without a set date, to hear final numbers and projections, and have a proposal created prior to having a public hearing. Jeannie Pederson seconded the motion and it carried unanimously. Kim Badenhop

then moved to have that meeting on September 22, 2016, beginning at 11:30 a.m. Kim Stevenson seconded the motion and it carried unanimously.

Adjourned: Jeannie Pedersen moved to adjourn the meeting. DeNae Kautzmann seconded the motion, it carried unanimously, and the meeting adjourned at 9:14 p.m.

BisMan Transit Board

Profit & Loss YTD Comparison

August 2016



	Aug 16	Aug 15	Jan - Aug 16
Ordinary Income/Expense			
Income			
201312 · Para Transit Clients	0.00	70.00	0.00
40101 · 40101 Fare Box Income Transit	28,661.77	28,592.31	237,323.27
40102 · Fare Box Income CAT	7,608.85	6,977.46	54,825.14
40107 · FACILITY	0.00	0.00	25.00
40300 · SALE OF 701 AND 702	0.00	0.00	20,200.00
40800 · 40800 · Matchable Funds for FTA			
40801 · Interest Income			
40801A · XENIA	0.00	0.00	1,403.06
40801B · INLAND AMERICA	0.00	0.00	586.73
40801 · Interest Income - Other	291.47	48.23	4,103.98
Total 40801 · Interest Income	291.47	48.23	6,093.77
40802 · Golden Age Services	0.00	0.00	3,000.00
40803 · RSVP	0.00	0.00	7,000.00
40805 · United Way	0.00	625.00	375.00
40806 · ND Medicaid	4,161.08	13,720.33	34,320.68
40807 · NDAD	192.50	177.50	1,765.00
40808 · PACE	522.00	300.00	2,742.00
40809 · MOBILE ADS	5,725.00	0.00	38,260.10
40810 · TAXI 9000	8,533.00	6,000.00	68,264.00
40811 · WEST RIVER	751.00	540.00	5,012.00
40812 · DEL MAR VENDING	80.83	143.90	764.39
40813 · Burleigh County Senior Center	0.00	0.00	2,000.00
40814 · ND DEPARTMENT OF TRANSPORTATION	0.00	0.00	378,648.00
40840 · City of Bismarck Mill Levy	45,692.64	42,935.64	947,355.42
40850 · City of Mandan Mill Levy	478.21	516.33	133,035.08
Total 40800 · 40800 · Matchable Funds for FTA	66,427.73	65,006.93	1,628,635.44
40999 · 40999 · Miscellaneous Income			
40998 · INSURANCE RECOVERIES	0.00	17,066.66	34,478.15
40999 · 40999 · Miscellaneous Income - Other	0.00	100.00	237.02
Total 40999 · 40999 · Miscellaneous Income	0.00	17,166.66	34,715.17
41000 · Total Federal Funds			
41400 · FTA Funds for Operations 50/50	250,764.00	0.00	594,283.00
41401 · FTA Funds for Maint. 80/20	78,881.00	0.00	192,617.00
41000 · Total Federal Funds - Other	0.00	147,769.00	0.00
Total 41000 · Total Federal Funds	329,645.00	147,769.00	786,900.00
46400 · Other Types of Income	0.00	0.00	7,850.35
Total Income	432,343.35	265,582.36	2,770,474.37
Gross Profit	432,343.35	265,582.36	2,770,474.37
Expense			
50110 · RETURNED DEPOSIT ITEM FEE	0.00	0.00	8.00
50111 · 50111 · SERVICE FEES			
50111A · CREDIT CARD SALES FEES	60.03	0.00	398.88
50111 · 50111 · SERVICE FEES - Other	5.00	0.00	128.75
Total 50111 · 50111 · SERVICE FEES	65.03	0.00	527.63
50112 · 50112 · UTILITIES			
100A · Bismarck Water Department	576.40	768.13	3,345.04
100B · Capital Electric	2,425.72	2,537.64	18,159.30
100C · Janitorial Services	739.46	466.77	4,418.36
100D · MDU	86.65	111.67	4,984.24
100E · Rodent Control	98.33	95.00	688.31
100F · Waste Management	526.09	456.33	3,658.86
Total 50112 · 50112 · UTILITIES	4,452.65	4,435.54	35,254.11
50301 · 50301 · Central Nodak	33,987.88	24,315.50	216,228.77

10:56 AM

09/15/16

Accrual Basis

BisMan Transit Board

Profit & Loss YTD Comparison

August 2016

	Aug 16	Aug 15	Jan - Aug 16
50313 · 50313 · Equipment and Parts			
50313A · SHOP EQUIPMENT			
50313A1 · BOBCAT REPAIRS	0.00	0.00	2,778.54
50313A · SHOP EQUIPMENT - Other	133.23	0.00	4,808.08
Total 50313A · SHOP EQUIPMENT	133.23	0.00	7,586.62
50313B · FLOOR SCRUBBER MAINT AGREEMENT			
50313B1 · FLOOR SCRUBBER REPAIR	0.00	0.00	414.19
50313B · FLOOR SCRUBBER MAINT AGREEMENT ...	125.00	0.00	412.00
Total 50313B · FLOOR SCRUBBER MAINT AGREEMENT	125.00	0.00	826.19
50313C · PRESSURE WASHER			
50313c1 · PARTS	0.00	0.00	220.76
50313C · PRESSURE WASHER - Other	0.00	0.00	770.89
Total 50313C · PRESSURE WASHER	0.00	0.00	991.65
50313D · OFFICE EQUIPMENT	4,767.99	0.00	4,767.99
50313 · 50313 · Equipment and Parts - Other	0.00	0.00	1,219.65
Total 50313 · 50313 · Equipment and Parts	5,026.22	0.00	15,392.10
50316 · 50316 Shelter and Bus Maint.			
50316A · SHELTER CLEANING	106.92	0.00	3,496.67
50316B · SHELTER REPAIR	0.00	0.00	114.49
50316 · 50316 Shelter and Bus Maint. - Other	0.00	455.00	0.00
Total 50316 · 50316 Shelter and Bus Maint.	106.92	455.00	3,611.16
50321 · Gauranteed Ride Home	0.00	935.00	3,835.00
50499 · 50499 · Supplies			
50499A · Office Supplies			
50499A1 · INK	0.00	0.00	525.66
50499A2 · STATIONARY	0.00	0.00	636.23
50499A3 · PENS/PENCILS	0.00	0.00	619.25
50499A4 · MISC OFFICE SUPPLIES	85.46	0.00	1,157.79
50499A5 · CHECKS AND DEPOSIT SLIPS	0.00	0.00	393.95
50499A · Office Supplies - Other	265.92	0.00	449.02
Total 50499A · Office Supplies	351.38	0.00	3,781.90
50499B · CLEANING SUPPLIES			
50499B1 · FACILITY CLEANING SUPPLIES	29.22	0.00	2,986.77
50499B2 · VEHICLE CLEANING SUPPLIES	0.00	0.00	36.90
50499B3 · TOILET PAPER AND PAPER TOWELS	540.05	0.00	2,083.60
Total 50499B · CLEANING SUPPLIES	569.27	0.00	5,107.27
50499 · 50499 · Supplies - Other	73.10	4,591.60	1,714.21
Total 50499 · 50499 · Supplies	993.75	4,591.60	10,603.38
50502 · 50502 · Telephone			
50502A · TABLETS			
50502A1 · PARATRANSIT TABLETS	1,195.21	0.00	7,136.97
50502A2 · CAT TABLETS	543.30	0.00	3,244.09
50502A · TABLETS - Other	0.00	0.00	3,477.02
Total 50502A · TABLETS	1,738.51	0.00	13,858.08
50502B · OFFICE LINES	496.97	0.00	3,312.55
50502C · REIMBURSEMENT FOR CHUCK	0.00	0.00	250.00
50502D · VOICE LOGGING SYSTEM	0.00	0.00	1,316.00
50502 · 50502 · Telephone - Other	0.00	3,527.02	1,094.08
Total 50502 · 50502 · Telephone	2,235.48	3,527.02	19,830.71
50600 · 50600 · Insurance	0.00	0.00	93,763.00
50600A · BUILDING INSURANCE	0.00	0.00	1,824.79

10:56 AM

09/15/16

Accrual Basis

BisMan Transit Board

Profit & Loss YTD Comparison

August 2016

	Aug 16	Aug 15	Jan - Aug 16
50704 · 50704 · Vehicle Costs			
50704A · TIRES			
50704A1 · CAT- TIRES	0.00	0.00	2,748.45
50704A2 · TIRES- PARATRANSIT	0.00	0.00	2,417.21
50704A · TIRES - Other	0.00	0.00	816.18
Total 50704A · TIRES	0.00	0.00	5,981.84
50704B · REPAIRS			
50704B1 · CAT PARTS	7,331.32	0.00	30,740.51
50704B2 · CAT- LABOR	6,317.19	0.00	24,195.59
50704B3 · TRANSIT- PARTS	3,307.65	0.00	40,084.86
50704B4 · TRANSIT- LABOR	6,135.00	0.00	40,147.50
50704B5 · SERVICE VEHICLE PARTS	0.00	0.00	2,848.40
50704B6 · SERVICE VEHICLE LABOR	0.00	0.00	4,055.06
50704B · REPAIRS - Other	0.00	0.00	15,752.67
Total 50704B · REPAIRS	23,091.16	0.00	157,824.59
50704C · BATTERIES			
50704C1 · BATTERIES- CAT	0.00	0.00	458.40
Total 50704C · BATTERIES	0.00	0.00	458.40
50704 · 50704 · Vehicle Costs - Other	1,327.06	33,518.92	29,454.80
Total 50704 · 50704 · Vehicle Costs	24,418.22	33,518.92	193,719.63
50801 · 50801 · TAXI 9000			
50801A · CONTRACT SERVICES- TRANSIT	152,603.88	0.00	1,193,611.51
50801B · CONTRACT SERVICES- CAT	95,885.45	0.00	716,758.11
50801 · 50801 · TAXI 9000 - Other	0.00	242,570.42	0.00
Total 50801 · 50801 · TAXI 9000	248,489.33	242,570.42	1,910,369.62
50902 · 50902 · Travel			
50902A · LODGING	0.00	0.00	5,615.91
50902B · AIRLINES	0.00	0.00	1,958.40
50902C · MILEAGE REIMBURSEMENT	0.00	0.00	211.14
50902D · MEAL EXPENSE	0.00	0.00	589.83
50902E · TRANSPORTATION	0.00	0.00	95.45
50902F · AIRPORT PARKING	0.00	0.00	80.00
50902 · 50902 · Travel - Other	0.00	0.00	348.53
Total 50902 · 50902 · Travel	0.00	0.00	8,899.26
50908 · 50908 · Advertising			
50908A · MEDIA ADVERTISING	465.54	0.00	1,423.89
50908B · MISC ADVERTISING	0.00	0.00	2,969.81
50908C · BUSINESS CARDS	0.00	0.00	394.73
50908D · RADIO/TV	576.00	0.00	2,352.00
50908 · 50908 · Advertising - Other	0.00	2,596.60	2,546.00
Total 50908 · 50908 · Advertising	1,041.54	2,596.60	9,686.43
50908E · BUILDING SIGNAGE	346.86	0.00	1,237.49
50910 · Dues/Membership			
50910A · DTA DUES	0.00	0.00	300.00
50910B · BMDA DUES	0.00	0.00	500.00
50910C · SAM'S MEMBERSHIP FEE	0.00	0.00	11.25
50910D · CHAMBER OF COMMERCE	0.00	0.00	295.00
50910 · Dues/Membership - Other	0.00	0.00	7,692.00
Total 50910 · Dues/Membership	0.00	0.00	8,798.25
50920 · 50920 · Registration Fees	0.00	0.00	310.00
50991 · 50991 · Printing & Copying			
50991A · INTERNAL	0.00	0.00	1,421.79

BisMan Transit Board

Profit & Loss YTD Comparison

August 2016

	Aug 16	Aug 15	Jan - Aug 16
50991B · EXTERNAL			
50991B1 · EXTERNAL- TRANSIT	0.00	0.00	1,371.11
50991B · EXTERNAL - Other	0.00	0.00	283.08
Total 50991B · EXTERNAL	0.00	0.00	1,654.19
50991 · 50991 · Printing & Copying - Other	177.57	0.00	2,468.15
Total 50991 · 50991 · Printing & Copying	177.57	0.00	5,544.13
50992 · 50992 · Postage	453.51	503.50	2,572.00
50994 · 50994 · Miscellaneous Expense			
50994A · BOARD MEETING MEALS- PUBLIC	106.99	0.00	670.44
50994 · 50994 · Miscellaneous Expense - Other	0.00	152.39	35.00
Total 50994 · 50994 · Miscellaneous Expense	106.99	152.39	705.44
51000 · 51000 · Accounting & Auditing			
51000A · QUICKBOOK PRO	0.00	0.00	642.69
51000 · 51000 · Accounting & Auditing - Other	225.00	7,735.00	41,729.25
Total 51000 · 51000 · Accounting & Auditing	225.00	7,735.00	42,371.94
51100 · 51100 Furniture Expenses	0.00	0.00	1,350.59
51401 · 51401 · Computer Costs			
51401A · INSTALLATION	0.00	0.00	321.99
51401B · ANTI-VIRUS PROTECTION	0.00	0.00	48.99
51401C · NEW COMPUTERS	0.00	0.00	2,334.17
51401D · SOFTWARE	2,220.90	0.00	3,512.52
51401E · PARTS	0.00	0.00	162.72
51401 · 51401 · Computer Costs - Other	0.00	446.33	2,588.00
Total 51401 · 51401 · Computer Costs	2,220.90	446.33	8,968.39
51402 · Route Match Software			
51402A · ROUTE MATCH-CAT	0.00	0.00	2,166.67
Total 51402 · Route Match Software	0.00	0.00	2,166.67
51403 · 51403 · Building Costs			
51403A · HEATING REPAIR	0.00	0.00	1,095.07
51403B · BOILERS	0.00	0.00	564.38
51403C · ELECTRICAL	154.14	0.00	328.71
51403D · GARAGE DOOR REPAIRS	70.00	0.00	521.64
51403E · LOCKS	0.00	0.00	100.00
51403F · VENT HOODS	0.00	0.00	1,925.00
51403G · GENERATOR INSPECTION	0.00	0.00	225.75
51403 · 51403 · Building Costs - Other	1,722.17	4,109.45	2,763.09
Total 51403 · 51403 · Building Costs	1,946.31	4,109.45	7,523.64
51404 · SECURITY CAMERAS	0.00	0.00	1,460.00
51405 · TWO-WAY RADIOS			
51405A · REPEATER FOR TWO WAY	0.00	0.00	2,630.55
Total 51405 · TWO-WAY RADIOS	0.00	0.00	2,630.55
51600 · 51600 · Training			
51600A · APTA TRAINING REGISTRATION FEES	0.00	0.00	4,390.00
51600 · 51600 · Training - Other	0.00	0.00	95.99
Total 51600 · 51600 · Training	0.00	0.00	4,485.99
54000 · NON-FTA EXPENSE			
54000A · CLOSED MEETING MEALS	33.45	0.00	33.45
54000B · NON-FTA TRAVEL EXPENSE	0.00	0.00	12.00
Total 54000 · NON-FTA EXPENSE	33.45	0.00	45.45

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Accrual Basis

BisMan Transit Board
Profit & Loss YTD Comparison
August 2016

	Aug 16	Aug 15	Jan - Aug 16
62100 · Contract Services			
62140 · Legal Fees	0.00	0.00	295.00
Total 62100 · Contract Services	0.00	0.00	295.00
65100 · Other Types of Expenses			
65140 · EXPENSE REIMBURSEMENT			
65140A · MEAL REIMBURSEMENT	0.00	0.00	80.21
Total 65140 · EXPENSE REIMBURSEMENT	0.00	0.00	80.21
Total 65100 · Other Types of Expenses	0.00	0.00	80.21
Total Expense	326,327.61	329,892.27	2,614,099.33
Net Ordinary Income	106,015.74	-64,309.91	156,375.04
Net Income	<u>106,015.74</u>	<u>-64,309.91</u>	<u>156,375.04</u>

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Accrual Basis

BisMan Transit Board

Profit & Loss Prev Year Comparison

January through August 2016

	Jan - Aug 16	Jan - Aug 15	\$ Change
Ordinary Income/Expense			
Income			
201312 · Para Transit Clients	0.00	1,900.00	-1,900.00
40101 · 40101 Fare Box Income Transit	237,323.27	247,975.29	-10,652.02
40102 · Fare Box Income CAT	54,825.14	61,184.48	-6,359.34
40107 · FACILITY	25.00	0.00	25.00
40300 · SALE OF 701 AND 702	20,200.00	0.00	20,200.00
40800 · 40800 · Matchable Funds for FTA			
40801 · Interest Income			
40801A · XENIA	1,403.06	0.00	1,403.06
40801B · INLAND AMERICA	586.73	0.00	586.73
40801 · Interest Income - Other	4,103.98	3,124.77	979.21
Total 40801 · Interest Income	6,093.77	3,124.77	2,969.00
40802 · Golden Age Services	3,000.00	4,500.00	-1,500.00
40803 · RSVP	7,000.00	7,000.00	0.00
40805 · United Way	375.00	1,875.00	-1,500.00
40806 · ND Medicaid	34,320.68	16,144.13	18,176.55
40807 · NDAD	1,765.00	1,790.00	-25.00
40808 · PACE	2,742.00	3,168.00	-426.00
40809 · MOBILE ADS	38,260.10	56,367.47	-18,107.37
40810 · TAXI 9000	68,264.00	48,000.00	20,264.00
40811 · WEST RIVER	5,012.00	4,320.00	692.00
40812 · DEL MAR VENDING	764.39	865.43	-101.04
40813 · Burleigh County Senior Center	2,000.00	4,000.00	-2,000.00
40814 · ND DEPARTMENT OF TRANSPORTATION	378,648.00	1,229,772.47	-851,124.47
40840 · City of Bismarck Mill Levy	947,355.42	851,901.42	95,454.00
40850 · City of Mandan Mill Levy	133,035.08	111,054.90	21,980.18
40860 · Training Room Rental	0.00	451.28	-451.28
40800 · 40800 · Matchable Funds for FTA - Other	0.00	106,492.21	-106,492.21
Total 40800 · 40800 · Matchable Funds for FTA	1,628,635.44	2,450,827.08	-822,191.64
40999 · 40999 · Miscellaneous Income			
40998 · INSURANCE RECOVERIES	34,478.15	25,615.63	8,862.52
40999 · 40999 · Miscellaneous Income - Other	237.02	17,722.17	-17,485.15
Total 40999 · 40999 · Miscellaneous Income	34,715.17	43,337.80	-8,622.63
41000 · Total Federal Funds			
41400 · FTA Funds for Operations 50/50	594,283.00	0.00	594,283.00
41401 · FTA Funds for Maint. 80/20	192,617.00	0.00	192,617.00
41405 · 2013 STATE OF GOOD REPAIR	0.00	-74,662.00	74,662.00
41000 · Total Federal Funds - Other	0.00	875,066.00	-875,066.00
Total 41000 · Total Federal Funds	786,900.00	800,404.00	-13,504.00
46400 · Other Types of Income	7,850.35	8,576.40	-726.05
Total Income	2,770,474.37	3,614,205.05	-843,730.68
Gross Profit	2,770,474.37	3,614,205.05	-843,730.68
Expense			
50110 · RETURNED DEPOSIT ITEM FEE	8.00	0.00	8.00
50111 · 50111 · SERVICE FEES			
50111A · CREDIT CARD SALES FEES	398.88	0.00	398.88
50111 · 50111 · SERVICE FEES - Other	128.75	30.00	98.75
Total 50111 · 50111 · SERVICE FEES	527.63	30.00	497.63

BisMan Transit Board
Profit & Loss Prev Year Comparison
 January through August 2016

	Jan - Aug 16	Jan - Aug 15	\$ Change
50112 · 50112 · UTILITIES			
100A · Bismarck Water Department	3,345.04	2,690.45	654.59
100B · Capital Electric	18,159.30	12,472.88	5,686.42
100C · Janitorial Services	4,418.36	3,730.40	687.96
100D · MDU	4,984.24	4,137.33	846.91
100E · Rodent Control	688.31	672.00	16.31
100F · Waste Management	3,658.86	3,294.20	364.66
Total 50112 · 50112 · UTILITIES	35,254.11	26,997.26	8,256.85
50301 · 50301 · Central Nodak	216,228.77	140,676.72	75,552.05
50313 · 50313 · Equipment and Parts			
50313A · SHOP EQUIPMENT			
50313A1 · BOBCAT REPAIRS	2,778.54	0.00	2,778.54
50313A · SHOP EQUIPMENT - Other	4,808.08	0.00	4,808.08
Total 50313A · SHOP EQUIPMENT	7,586.62	0.00	7,586.62
50313B · FLOOR SCRUBBER MAINT AGREEMENT			
50313B1 · FLOOR SCRUBBER REPAIR	414.19	0.00	414.19
50313B · FLOOR SCRUBBER MAINT AGREEMENT - ...	412.00	0.00	412.00
Total 50313B · FLOOR SCRUBBER MAINT AGREEMENT	826.19	0.00	826.19
50313C · PRESSURE WASHER			
50313c1 · PARTS	220.76	0.00	220.76
50313C · PRESSURE WASHER - Other	770.89	0.00	770.89
Total 50313C · PRESSURE WASHER	991.65	0.00	991.65
50313D · OFFICE EQUIPMENT	4,767.99	0.00	4,767.99
50313 · 50313 · Equipment and Parts - Other	1,219.65	96.23	1,123.42
Total 50313 · 50313 · Equipment and Parts	15,392.10	96.23	15,295.87
50316 · 50316 Shelter and Bus Maint.			
50316A · SHELTER CLEANING	3,496.67	0.00	3,496.67
50316B · SHELTER REPAIR	114.49	0.00	114.49
50316 · 50316 Shelter and Bus Maint. - Other	0.00	4,729.00	-4,729.00
Total 50316 · 50316 Shelter and Bus Maint.	3,611.16	4,729.00	-1,117.84
50321 · Gauranteed Ride Home	3,835.00	6,125.00	-2,290.00
50499 · 50499 · Supplies			
50499A · Office Supplies			
50499A1 · INK	525.66	0.00	525.66
50499A2 · STATIONARY	636.23	0.00	636.23
50499A3 · PENS/PENCILS	619.25	0.00	619.25
50499A4 · MISC OFFICE SUPPLIES	1,157.79	0.00	1,157.79
50499A5 · CHECKS AND DEPOSIT SLIPS	393.95	0.00	393.95
50499A · Office Supplies - Other	449.02	0.00	449.02
Total 50499A · Office Supplies	3,781.90	0.00	3,781.90
50499B · CLEANING SUPPLIES			
50499B1 · FACILITY CLEANING SUPPLIES	2,986.77	0.00	2,986.77
50499B2 · VEHICLE CLEANING SUPPLIES	36.90	0.00	36.90
50499B3 · TOILET PAPER AND PAPER TOWELS	2,083.60	0.00	2,083.60
Total 50499B · CLEANING SUPPLIES	5,107.27	0.00	5,107.27
50499 · 50499 · Supplies - Other	1,714.21	15,694.46	-13,980.25
Total 50499 · 50499 · Supplies	10,603.38	15,694.46	-5,091.08

BisMan Transit Board
Profit & Loss Prev Year Comparison
 January through August 2016

	Jan - Aug 16	Jan - Aug 15	\$ Change
50502 · 50502 · Telephone			
50502A · TABLETS			
50502A1 · PARATRANSIT TABLETS	7,136.97	0.00	7,136.97
50502A2 · CAT TABLETS	3,244.09	0.00	3,244.09
50502A · TABLETS - Other	3,477.02	0.00	3,477.02
Total 50502A · TABLETS	13,858.08	0.00	13,858.08
50502B · OFFICE LINES	3,312.55	0.00	3,312.55
50502C · REIMBURSEMENT FOR CHUCK	250.00	0.00	250.00
50502D · VOICE LOGGING SYSTEM	1,316.00	0.00	1,316.00
50502 · 50502 · Telephone - Other	1,094.08	17,513.26	-16,419.18
Total 50502 · 50502 · Telephone	19,830.71	17,513.26	2,317.45
50600 · 50600 · Insurance	93,763.00	94,928.25	-1,165.25
50600A · BUILDING INSURANCE	1,824.79	0.00	1,824.79
50704 · 50704 · Vehicle Costs			
50704A · TIRES			
50704A1 · CAT- TIRES	2,748.45	0.00	2,748.45
50704A2 · TIRES- PARATRANSIT	2,417.21	0.00	2,417.21
50704A · TIRES - Other	816.18	0.00	816.18
Total 50704A · TIRES	5,981.84	0.00	5,981.84
50704B · REPAIRS			
50704B1 · CAT PARTS	29,663.54	0.00	29,663.54
50704B2 · CAT- LABOR	22,583.09	0.00	22,583.09
50704B3 · TRANSIT- PARTS	37,631.33	0.00	37,631.33
50704B4 · TRANSIT- LABOR	34,072.50	0.00	34,072.50
50704B5 · SERVICE VEHICLE PARTS	2,848.40	0.00	2,848.40
50704B6 · SERVICE VEHICLE LABOR	4,055.06	0.00	4,055.06
50704B · REPAIRS - Other	15,752.67	0.00	15,752.67
Total 50704B · REPAIRS	146,606.59	0.00	146,606.59
50704C · BATTERIES			
50704C1 · BATTERIES- CAT	458.40	0.00	458.40
Total 50704C · BATTERIES	458.40	0.00	458.40
50704 · 50704 · Vehicle Costs - Other	29,454.80	995,067.07	-965,612.27
Total 50704 · 50704 · Vehicle Costs	182,501.63	995,067.07	-812,565.44
50801 · 50801 · TAXI 9000			
50801A · CONTRACT SERVICES- TRANSIT	1,041,007.63	0.00	1,041,007.63
50801B · CONTRACT SERVICES- CAT	620,872.66	0.00	620,872.66
50801 · 50801 · TAXI 9000 - Other	0.00	1,702,623.40	-1,702,623.40
Total 50801 · 50801 · TAXI 9000	1,661,880.29	1,702,623.40	-40,743.11
50902 · 50902 · Travel			
50902A · LODGING	5,615.91	0.00	5,615.91
50902B · AIRLINES	1,958.40	0.00	1,958.40
50902C · MILEAGE REIMBURSEMENT	211.14	0.00	211.14
50902D · MEAL EXPENSE	589.83	0.00	589.83
50902E · TRANSPORTATION	95.45	0.00	95.45
50902F · AIRPORT PARKING	80.00	0.00	80.00
50902 · 50902 · Travel - Other	348.53	0.00	348.53
Total 50902 · 50902 · Travel	8,899.26	0.00	8,899.26

BisMan Transit Board
Profit & Loss Prev Year Comparison
 January through August 2016

	Jan - Aug 16	Jan - Aug 15	\$ Change
50908 · 50908 · Advertising			
50908A · MEDIA ADVERTISING	1,423.89	0.00	1,423.89
50908B · MISC ADVERTISING	2,969.81	0.00	2,969.81
50908C · BUSINESS CARDS	394.73	0.00	394.73
50908D · RADIO/TV	2,352.00	0.00	2,352.00
50908 · 50908 · Advertising - Other	2,546.00	15,045.69	-12,499.69
Total 50908 · 50908 · Advertising	9,686.43	15,045.69	-5,359.26
50908E · BUILDING SIGNAGE	1,237.49	0.00	1,237.49
50910 · Dues/Membership			
50910A · DTA DUES	300.00	0.00	300.00
50910B · BMDA DUES	500.00	0.00	500.00
50910C · SAM'S MEMBERSHIP FEE	11.25	0.00	11.25
50910D · CHAMBER OF COMMERCE	295.00	0.00	295.00
50910 · Dues/Membership - Other	7,692.00	950.00	6,742.00
Total 50910 · Dues/Membership	8,798.25	950.00	7,848.25
50920 · 50920 · Registration Fees	310.00	1,022.85	-712.85
50991 · 50991 · Printing & Copying			
50991A · INTERNAL	1,421.79	0.00	1,421.79
50991B · EXTERNAL			
50991B1 · EXTERNAL- TRANSIT	1,371.11	0.00	1,371.11
50991B · EXTERNAL - Other	283.08	0.00	283.08
Total 50991B · EXTERNAL	1,654.19	0.00	1,654.19
50991 · 50991 · Printing & Copying - Other	2,468.15	4,815.85	-2,347.70
Total 50991 · 50991 · Printing & Copying	5,544.13	4,815.85	728.28
50992 · 50992 · Postage	2,572.00	2,995.63	-423.63
50994 · 50994 · Miscellaneous Expense			
50994A · BOARD MEETING MEALS- PUBLIC	670.44	0.00	670.44
50994 · 50994 · Miscellaneous Expense - Other	35.00	1,307.33	-1,272.33
Total 50994 · 50994 · Miscellaneous Expense	705.44	1,307.33	-601.89
51000 · 51000 · Accounting & Auditing			
51000A · QUICKBOOK PRO	642.69	0.00	642.69
51000 · 51000 · Accounting & Auditing - Other	41,729.25	38,048.95	3,680.30
Total 51000 · 51000 · Accounting & Auditing	42,371.94	38,048.95	4,322.99
51100 · 51100 Furniture Expenses	1,350.59	0.00	1,350.59
51401 · 51401 · Computer Costs			
51401A · INSTALLATION	321.99	0.00	321.99
51401B · ANTI-VIRUS PROTECTION	48.99	0.00	48.99
51401C · NEW COMPUTERS	2,334.17	0.00	2,334.17
51401D · SOFTWARE	3,512.52	0.00	3,512.52
51401E · PARTS	162.72	0.00	162.72
51401 · 51401 · Computer Costs - Other	2,588.00	4,802.44	-2,214.44
Total 51401 · 51401 · Computer Costs	8,968.39	4,802.44	4,165.95
51402 · Route Match Software			
51402A · ROUTE MATCH-CAT	2,166.67	0.00	2,166.67
51402 · Route Match Software - Other	0.00	39,291.83	-39,291.83
Total 51402 · Route Match Software	2,166.67	39,291.83	-37,125.16

BisMan Transit Board
Profit & Loss Prev Year Comparison
 January through August 2016

	Jan - Aug 16	Jan - Aug 15	\$ Change
51403 · 51403 · Building Costs			
51403A · HEATING REPAIR	1,095.07	0.00	1,095.07
51403B · BOILERS	564.38	0.00	564.38
51403C · ELECTRICAL	328.71	0.00	328.71
51403D · GARAGE DOOR REPAIRS	521.64	0.00	521.64
51403E · LOCKS	100.00	0.00	100.00
51403F · VENT HOODS	1,925.00	0.00	1,925.00
51403G · GENERATOR INSPECTION	225.75	0.00	225.75
51403 · 51403 · Building Costs - Other	2,763.09	27,583.60	-24,820.51
Total 51403 · 51403 · Building Costs	7,523.64	27,583.60	-20,059.96
51404 · SECURITY CAMERAS	1,460.00	0.00	1,460.00
51405 · TWO-WAY RADIOS			
51405A · REPEATER FOR TWO WAY	2,630.55	0.00	2,630.55
Total 51405 · TWO-WAY RADIOS	2,630.55	0.00	2,630.55
51600 · 51600 · Training			
51600A · APTA TRAINING REGISTRATION FEES	4,390.00	0.00	4,390.00
51600 · 51600 · Training - Other	95.99	0.00	95.99
Total 51600 · 51600 · Training	4,485.99	0.00	4,485.99
54000 · NON-FTA EXPENSE			
54000A · CLOSED MEETING MEALS	33.45	0.00	33.45
54000B · NON-FTA TRAVEL EXPENSE	12.00	0.00	12.00
Total 54000 · NON-FTA EXPENSE	45.45	0.00	45.45
62100 · Contract Services			
62140 · Legal Fees	295.00	0.00	295.00
62100 · Contract Services - Other	0.00	2,379.00	-2,379.00
Total 62100 · Contract Services	295.00	2,379.00	-2,084.00
65100 · Other Types of Expenses			
65140 · EXPENSE REIMBURSEMENT			
65140A · MEAL REIMBURSEMENT	80.21	0.00	80.21
65140 · EXPENSE REIMBURSEMENT - Other	0.00	167.79	-167.79
Total 65140 · EXPENSE REIMBURSEMENT	80.21	167.79	-87.58
Total 65100 · Other Types of Expenses	80.21	167.79	-87.58
Total Expense	2,354,392.00	3,142,891.61	-788,499.61
Net Ordinary Income	416,082.37	471,313.44	-55,231.07
Net Income	416,082.37	471,313.44	-55,231.07

BisMan Transit Board
Check Detail
August 2016

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check		08/03/2016		1017000 · ALL DEP ...		-60.03
TOTAL				50111A · CREDIT C...	-60.03	60.03
					-60.03	60.03
Check		08/31/2016		1016999 · BILL PA...		-5.00
TOTAL				50111 · 50111 · SE...	-5.00	5.00
					-5.00	5.00
Bill Pmt -Check	3227	08/11/2016	AMERI PRIDE	1016999 · BILL PA...		-490.52
Bill	29022...	07/31/2016		100C · Janitorial Ser...	-490.52	490.52
TOTAL					-490.52	490.52
Bill Pmt -Check	3228	08/11/2016	BISMARCK WATER DEPT	1016999 · BILL PA...		-656.20
Bill	63091...	07/29/2016		100A · Bismarck Wa...	-656.20	656.20
TOTAL					-656.20	656.20
Bill Pmt -Check	3229	08/11/2016	CAPITAL ELECTRIC	1016999 · BILL PA...		-2,425.72
Bill	ACCT....	08/04/2016		100B · Capital Electric	-2,425.72	2,425.72
TOTAL					-2,425.72	2,425.72
Bill Pmt -Check	3230	08/11/2016	DAKOTA FIRE STATION	1016999 · BILL PA...		-139.08
Bill	INV. 4...	08/04/2016		51403 · 51403 · Buil...	-53.91	53.91
Bill	INV. 4...	08/05/2016		51403 · 51403 · Buil...	-85.17	85.17
TOTAL					-139.08	139.08
Bill Pmt -Check	3231	08/11/2016	MENARDS	1016999 · BILL PA...		-53.09
Bill	ACCT....	08/01/2016		51403 · 51403 · Buil...	-53.09	53.09
TOTAL					-53.09	53.09

BisMan Transit Board
Check Detail
August 2016

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	3232	08/11/2016	ONE SOURCE LIGHTING ...	1016999 · BILL PA...		-630.00
Bill	INV. 5...	08/03/2016		51403 · 51403 · Buil...	-630.00	630.00
TOTAL					-630.00	630.00
Bill Pmt -Check	3233	08/11/2016	RHART CONSTRUCTION	1016999 · BILL PA...		-900.00
Bill	INV. 2...	08/05/2016		51403 · 51403 · Buil...	-900.00	900.00
TOTAL					-900.00	900.00
Bill Pmt -Check	3234	08/11/2016	TAXI 9000-V	1016999 · BILL PA...		-224,989.70
Bill	JULY	07/31/2016		50801A · CONTRA...	-137,529.60	137,529.60
				50801B · CONTRA...	-87,460.10	87,460.10
TOTAL					-224,989.70	224,989.70
Bill Pmt -Check	3235	08/11/2016	THE PRINTERS	1016999 · BILL PA...		-219.39
Bill	INV. 1...	07/29/2016		50991 · 50991 · Prin...	-219.39	219.39
TOTAL					-219.39	219.39
Bill Pmt -Check	3236	08/11/2016	VISA	1016999 · BILL PA...		-2,122.36
Bill	ENDI...	08/01/2016		54000A · CLOSED ...	-33.45	33.45
				51401D · SOFTWA...	-1,860.00	1,860.00
				50994A · BOARD M...	-16.18	16.18
				50316A · SHELTER ...	-106.92	106.92
Bill	ENDI...	08/01/2016		50994A · BOARD M...	-90.81	90.81
				50908A · MEDIA AD...	-15.00	15.00
TOTAL					-2,122.36	2,122.36
Bill Pmt -Check	3237	08/22/2016	AMERI PRIDE	1016999 · BILL PA...		-245.26
Bill	INV. 2...	08/16/2016		100C · Janitorial Ser...	-245.26	245.26
TOTAL					-245.26	245.26

BisMan Transit Board
Check Detail
August 2016

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	3238	08/22/2016	CK AUTO	1016999 · BILL PA...		-10,930.78
Bill	INV. 2...	06/03/2016		50704 · 50704 · Veh...	-10,930.78	10,930.78
TOTAL					-10,930.78	10,930.78
Bill Pmt -Check	3239	08/22/2016	CONDONSNID- BATTERI...	1016999 · BILL PA...		-73.10
Bill	INV. 9...	08/19/2016		50499 · 50499 · Sup...	-73.10	73.10
TOTAL					-73.10	73.10
Bill Pmt -Check	3240	08/22/2016	FIRESIDE OFFICE PROD...	1016999 · BILL PA...		-4,871.02
Bill	INV. 8...	08/12/2016		50499A · Office Sup...	-103.03	103.03
Bill	INV. 8...	08/12/2016		50313D · OFFICE E...	-4,767.99	4,767.99
TOTAL					-4,871.02	4,871.02
Bill Pmt -Check	3241	08/22/2016	GILLIG	1016999 · BILL PA...		-1,327.06
Bill	INV. 4...	08/04/2016		50704 · 50704 · Veh...	-1,327.06	1,327.06
TOTAL					-1,327.06	1,327.06
Bill Pmt -Check	3242	08/22/2016	MDU	1016999 · BILL PA...		-86.65
Bill	27816...	08/09/2016		100D · MDU	-86.65	86.65
TOTAL					-86.65	86.65
Bill Pmt -Check	3243	08/22/2016	MIDCONTINENT BUSINE...	1016999 · BILL PA...		-496.97
Bill	INV. 0...	08/09/2016		50502B · OFFICE LI...	-496.97	496.97
TOTAL					-496.97	496.97
Bill Pmt -Check	3244	08/22/2016	Specialty Lock and Safe ...	1016999 · BILL PA...		-23.43
Bill	INV. 3...	08/15/2016		50499A4 · MISC OF ...	-23.43	23.43
TOTAL					-23.43	23.43

BisMan Transit Board
Check Detail
August 2016

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	3245	08/22/2016	STEIN'S INC.	1016999 · BILL PA...		-187.03
Bill	INV. 6...	08/10/2016		50499A4 · MISC OF ...	-62.03	62.03
Bill	INV. 7...	08/15/2016		50313B · FLOOR S...	-62.50	62.50
Bill	INV. 7...	08/15/2016		50313B · FLOOR S...	-62.50	62.50
TOTAL					-187.03	187.03
Bill Pmt -Check	3246	08/22/2016	UNITED PRINTING	1016999 · BILL PA...		-177.57
Bill	INV. 4...	08/11/2016		50991 · 50991 · Prin...	-177.57	177.57
TOTAL					-177.57	177.57
Bill Pmt -Check	3247	08/22/2016	INTERSTATE POWER SY...	1016999 · BILL PA...		-1,579.47
Bill	R0030...	08/12/2016		50704B1 · CAT PAR...	-1,080.00	1,080.00
				50704B2 · CAT- LA...	-499.47	499.47
TOTAL					-1,579.47	1,579.47
Bill Pmt -Check	3248	08/29/2016	CND	1016999 · BILL PA...		-33,987.88
Bill	AUG 1...	08/29/2016		50301 · 50301 · Cen...	-33,987.88	33,987.88
TOTAL					-33,987.88	33,987.88
Bill Pmt -Check	3249	08/29/2016	PITNEY BOWES PURCHA...	1016999 · BILL PA...		-453.51
Bill	8000-...	08/11/2016		50992 · 50992 · Pos...	-453.51	453.51
TOTAL					-453.51	453.51
Bill Pmt -Check	3250	08/29/2016	STEIN'S INC.	1016999 · BILL PA...		-540.05
Bill	INV. 7...	08/26/2016		50499B3 · TOILET ...	-540.05	540.05
TOTAL					-540.05	540.05

BisMan Transit Board
Check Detail
August 2016

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	3251	08/29/2016	Verizon	1016999 · BILL PA...		-1,738.51
Bill	INV. 9...	08/29/2016		50502A1 · PARATR... 50502A2 · CAT TAB...	-1,195.21 -543.30	1,195.21 543.30
TOTAL					-1,738.51	1,738.51

Reserve Tracking

	Jan 1, 2016 Balances	Additions		Subtractions	Balance 8/31/16
		Interest	Deposits		
CD	238,565.02	1,004.72	-	-	239,569.74
MM - SAVINGS	106,685.39	915.91	1,473,449.66	(208,912.24)	1,372,138.72
All Deposits	92.00	-	3,991,739.39	(3,772,566.10)	219,265.29
Bill Pay	87.00	-	2,293,399.36	(2,288,223.50)	5,262.86
ABC MM Savings	749,314.04	-	-	(749,314.04)	-
ABC Checking	45,056.06	-	-	(45,056.06)	-
Kirkwood Savings	301,735.49	-	-	(301,735.49)	-
	<u>\$ 1,441,535.00</u>	<u>\$ 1,920.63</u>	<u>\$ 7,758,588.41</u>	<u>\$ (7,365,807.43)</u>	<u>\$ 1,836,236.61</u>

394,701.61 Increase in Cash YTD 1-1-16 - 8-31

*Excludes BUS DEPOT money - isn't ours

ABC & Kirkwood were closed and moved into Starion MM-Savings account during 2016

Bill Pay is meant to stay low and money is moved from All Deposits to Bill Pay when checks are cut. Checks are cut from the Bill Pay account.

All Deposits has a sweep that any amount over \$300k gets automatically moved to the MM-Savings which earns interest monthly

Overview of 2016 Operations Grant (5307)

Month	Draw Date	Preventive Maintenance	Operating Assistance	Total	Local	Fed&Local
		381,727	849,650	1,231,377	945,082	2,176,459
Jan 16	6/21/2016	-	122,929	122,929	122,929	245,858
Feb 16	6/21/2016	-	112,952	112,952	112,952	225,904
Mar 16	6/27/2016	23,595	107,638	131,233	113,538	244,771
Apr 16	8/2/2016	41,961	143,654	185,615	154,144	339,759
May 16	8/12/2016	36,920	107,110	144,030	116,340	260,369
June 16	TBD	44,806	107,622	152,429	118,824	271,253
July 16	TBD			-		
Aug 16	TBD			-		
Sept 16	TBD			-		
Oct 16	TBD			-		
Nov 16	TBD			-		
Dec 16	TBD			-		
Total		147,282	701,905	849,188	738,727	1,587,914
Remaining		234,445	147,745 *	382,189	206,355	588,545

Requested - pending review and approval

* 1-2 Months draw remaining



AUGUST 2016 MONTHLY REPORT

		Month	YTD	PY Month	PY YTD	% INC/DEC OVR PYTD
RIDERSHIP						
	FIXED ROUTE	10,391	90,471	11,996	88,099	2.69%
	PARATRANSIT	13,522	106,316	12,787	109,476	-2.89%
	Total	23,913	196,787	24,783	197,575	-0.40%
	FIXED ROUTE AVG. DAILY BOARDINGS	384.85	439.18	461.38	429.75	2.19%
	PARATRANSIT AVG. DAILY BOARDINGS	436.19	435.72	412.48	450.52	-3.28%
	ON TIME PERFORMANCE					
	FIXED ROUTE	91.08%				
	PARATRANSIT	97.81%				
	YTD PERFORMANCE	96.30%				
EFFICIENCY						
	REVENUE					
	<u>FIXED ROUTE</u>					
	FAREBOX - OPERATIONS	\$ 7,609	\$ 54,825	\$ 6,977	\$ 61,184	-10.39%
	<u>PARATRANSIT</u>					
	OPERATIONS	\$ 28,662	\$ 237,323	\$ 28,592	\$ 247,975	-4.30%
	TOTAL REVENUE	\$ 36,271	\$ 292,148	\$ 35,569	\$ 309,159	-5.50%
	EXPENSE					
	<u>FIXED ROUTE</u>					
	OPERATIONS	\$ 95,885	\$ 716,758	\$ 89,920	\$ 719,836	-0.43%
		\$ 95,885	\$ 716,758	\$ 89,920	\$ 719,836	-0.43%
	<u>PARATRANSIT</u>					
	OPERATIONS	\$ 152,604	\$ 1,193,612	\$ 142,057	\$ 1,221,540	-2.29%
		\$ 152,604	\$ 1,193,612	\$ 142,057	\$ 1,221,540	-2.29%
	TOTAL EXPENSE	\$ 248,489	\$ 1,910,370	\$ 231,978	\$ 1,941,376	-1.60%
	FAREBOX REVENUE/EXPENSE RATIO	0.15	0.15	0.15	0.16	



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AUGUST 2016 ANALYTICS OVERVIEW

Website

While overall sessions and users were down slightly from the previous month, the page views and average session duration continue to increase. Desktop traffic carried the analytics for the month, registering a 2.91% increase from the previous month, and a year-7-percent increase in users. Route information dominated the pages viewed, as Numbers 2-8 in page views had to do with routes or schedules.

Facebook

Though having no paid campaigns this month, August's organic reach eclipsed July's by more than one-third (36.4 percent). The month's content was better received via likes, comments and shares (71 in August vs. 33 in July) while post clicks were down about 47.5% (117 in August vs. 223 in July).

Twitter

Similar to Facebook, Twitter's organic reach eclipsed the previous month (2692 in August vs. 2059 in July). The primary difference in engagements is the profile clicks can be contributed to July's paid campaign.

RouteShout

All stats for the mobile app were down from the previous month.

Bis-Man Online

There were no Bis-Man Online ads running in April, and subsequently no traffic generated.

Mail Chimp

Stats were not altered for the Q2 E-newsletter.

Website Google Analytics Report

Overview	August 2016	July 2016	Change	August 2015	Change
Sessions	2081	2141	-2.80%	1824	14.09%
Users	1405	1474	-4.68%	1345	4.46%
Pageviews	5917	5819	1.68%	5255	12.60%
Pages/Session	2.84	2.72	4.41%	2.88	-1.39%
Session Duration	2:59	2:38	13.29%	2:57	1.13%
Bounce Rate	42.62%	47.41%	-10.10%	46.60%	-8.54%

Visitor Type

New Visitor	1257	1325	-5.13%	1231	2.11%
Returning Visitor	824	816	0.98%	593	38.95%

Desktop Traffic

Sessions	990	962	2.91%	865	14.45%
New Users	636	595	6.89%	640	-0.63%
Pages/Session	3.02	3.02	0.00%	3.13	-3.51%
Session Duration	3:05	2:42	14.20%	2:45	12.12%
Bounce Rate	39.49%	44.28%	-10.82%	44.86%	-11.97%

Mobile Traffic

Sessions	972	1047	-7.16%	840	15.71%
New Users	541	630	-14.13%	510	6.08%
Pages/Session	2.72	2.51	8.37%	2.6	4.62%
Session Duration	2:58	2:38	12.66%	3:03	-2.73%
Bounce Rate	44.75%	49.00%	-8.67%	47.38%	-5.55%

Tablet Traffic

Sessions	119	132	-9.85%	119	0.00%
New Users	80	100	-20.00%	81	-1.23%
Pages/Session	2.39	2.13	12.21%	3.02	-20.86%
Session Duration	2:23	2:16	5.15%	3:42	-35.59%
Bounce Rate	51.26%	57.58%	-10.98%	53.78%	-4.69%

Facebook Analytics

	August 2016	July 2016	Change	August 2015	Change
Likes	344	346	-0.58%	297	15.82%
# of Posts	24	17	41.18%	38	-36.84%
Post Clicks	117	223	-47.53%	168	-30.36%
Likes, Comments, Shares	71	33	115.15%	73	-2.74%
Organic Reach	3843	2816	36.47%	3103	23.85%
Total Reach	3843	7616	-49.54%	3103	23.85%
Page/Tab Visits	NA	NA	#VALUE!	179	#VALUE!
External Referrers	NA	NA	#VALUE!	10	#VALUE!

Analytics from Facebook Insights

Twitter Analytics

	August 2016	July 2016	Change	August 2015	Change
Total # of Followers	266	267	-0.37%	189	40.74%
# of Tweets	23	15	53.33%	35	-34.29%
Organic Impressions	2692	2059	30.74%	3001	-10.30%
Total Impressions	2692	7067	-61.91%	3001	-10.30%
Mentions	0	0	#DIV/0!	0	#DIV/0!
Enagements	9	217	-95.85%	9	0.00%
Link Clicks	2	5	-60.00%	1	100.00%
Profile Clicks	1	122	-99.18%	2	-50.00%
Detail Expands	0	80	-100.00%	1	-100.00%
Hastag Clicks	1	0	#DIV/0!	0	#DIV/0!
Retweets	3	3	0.00%	3	0.00%
Likes	1	5	-80.00%	2	-50.00%
Embedded Media Views	1	2	-50.00%	0	#DIV/0!
Replies	0	2	-100.00%	0	#DIV/0!
Shared Via Email	0	0	#DIV/0!	0	#DIV/0!
Photo or Video Click	0	0	#DIV/0!	0	#DIV/0!
Engagement Rate	0.10%	0.10%	0.00%	0.30%	-66.67%

Analytics from analytics.twitter.com

RouteShout Analytics

	August 2016	July 2016	Change	August 2015	Change
Unique Users	16	17	-5.88%	26	-38.46%
Total Responses	73	112	-34.82%	110	-33.64%
SMS	4	7	-42.86%	11	-63.64%
Smartphone	69	105	-34.29%	99	-30.30%

Mail Chimp Analytics

	Mailing List	Campaign		Campaign			
	Size	Opens	Open Rate	Clicks	Click Rate	Bounced	Unsub
2016 Q2	358	63	18.40%	2	0.60%	16	1
2016 Q1	352	70	20.70%	8	2.40%	14	3
2015 Q4	355	75	21.70%	1	1.30%	9	1
2015 Q3	362	73	21.20%	6	1.70%	18	2
2015 Q2	359	77	22.30%	6	1.70%	14	0
2015 Q1	366	82	23.80%	8	2.30%	21	0
2014 Q4	367	89	25.20%	9	2.50%	14	2
14 HFRD	349	75	22.30%	9	2.70%	13	1
2014 Q3	350	66	19.50%	1	0.30%	11	1
AIW	349	72	21.10%	10	2.90%	8	1
2014 Q2	355	83	24.10%	1	0.30%	11	1
2014 Q1	267	68	26.10%	6	2.30%	6	0



TAXI 9000 OF BISMARCK & MINOT ND

701-223-9000

DISPATCH

701-852-9000



3750 E Rosser Avenue Bismarck, ND 58501
701-223-9035 Fax 701-258-7393

500 3rd Street NE Minot, ND 58703
701-852-8025 Fax 701-852-8025

Taxi 9000

Bis-Man Transit

The CAT



September 16, 2016

To: Bis-Man Transit Board
From: Craig R. Sjoberg
Reference: Safety Initiative Analytics

Safety is an all encompassing goal which draws from everyone involved with the provision of surface transportation to our customers. The past thirty days have seen practical growth in meeting operational aspects of the safety goal. Service provision was maintained while logistical process was built upon and refined. Doors have been opened and plans have been made to enhance customer service through research and support service interface.

As a result of the safety committee meeting of August 17, 2016, the following endeavors have been addressed;

1. Pre-trip inspection forms have been amended and made more driver friendly to complement existing fleet maintenance schedules.
2. New driver training checklist continues to be used and evaluated as needed.
3. A new large Bismarck/Mandan area laminated wall map was installed in the driver's lounge to afford the driver's advance notice of road closures, road maintenance, and upcoming events which may adversely affect customer service provision. The lamination allows the use of dry erase markers for timely additions, revisions, and updates and allows drivers to better anticipate potential problems and preplan their routes accordingly.
4. Customer safety has been addressed, specifically;
 - A. The FTA-ADA Circular published November 4, 2015 (the most recent) has been reviewed and distributed to the Safety Committee members. This ADA circular provides guidance to FTA grantees regarding DOT ADA requirements. Attention was focused on Chapter two, general requirements, with specific attention placed on wheelchair securement issues.
 - B. As a result of the 8-17-2016 Safety Committee meeting, wheelchair securement straps have been ordered and recently received. Securement strap distribution, training and use will be addressed in our Safety Committee meeting of 9-21-2016.
5. Work continues on the 44 safety training suggestions received from employees. Additional suggestions are addressed as they are received.



Bis-Man Transit Finance Committee Meeting Minutes

September 16, 2016, Noon.

Morton County Library

Attending: Vice President Steve Heydt Sec./Tres. DeNae Kautzmann
Glenn Lauinger Kim Badenhop

Staff: Elliot Rust

Guests: Marge Ellefson

Meeting was called to order at noon.

Elliot and Glenn met and now are in agreement on the financial numbers. With the changes the Board approved at the end of August, we can balance the 2017 budget. However, it is not balanced going forward because we don't have firm numbers as to revenue. The Board will have to continue to monitor the operational costs. If we proceed without any changes we will be bust in 5 years and during that time we will not have money to upgrade buses. The service cuts now proposed are minimal. We need a \$400,000 cut to sustain public transportation going into the future. The original proposal cutting senior eligibility provided the \$400,000. It was discussed that we must focus on need and not want. If we can't cut, then we can't run the transportation system.

It was pointed out that our articles of incorporation and bylaws need to be amended as well to reflect changes. Our organization is to serve Bismarck-Mandan, not Lincoln.

The committee feels we must run this as a business and must get the budget to balance at zero or with savings. If these cost cuts are not agreed to by the City, we cannot continue to run the system.

To balance the 2017 budget we must implement the cuts January 1. The bus routes could wait until spring with implementation April 1. If we implement changes July 1 as discussed at the Board meeting, we will not achieve a balanced budget. See attachments

Steve moved that all cuts approved by the Board at the August 31, 2016 meeting be implemented January 1, 2017 and the bus route changes be implemented April 1, 2017. Glenn seconded the motion.

Roll call vote taken with all members voting yes. Motion carried.

Committee discussed time it will take to re-certify as that gives staff 2 months to accomplish. The committee felt that ADA riders could continue to ride until their re-certification was completed.

The committee discussed holiday hours but had no recommendation for staff on the 7 hours of service on holidays.

Requested staff to research cost of adding an hour to extended service (7-1 am) and the cost of reducing it by 2 hours (7-10 pm)

Kim moved to exclude pursuing a mill levy increase in the January 1, 2017 implementation and revisiting it after we have a more concrete financial picture. Glenn seconded the motion. Roll call vote taken with all members voting yes. Motion carried.

Inland America stock was discussed. It has spun off into 3 different companies: Xenia, Highlands, and InvenTrust. Our initial investment on Oct 11, 2006 was \$170,000 (17,000 shares at \$10 a share). There is no record of the Board approving the purchase of this non-publicly traded stock. We have received dividend income however, it was reinvested into the company until November 2008. We have received \$58,000 in dividends.

Xenia is publicly traded and currently is priced at \$15.45 a share. The dividend paid is at 7%. We have the opportunity to sell InvenTrust and Highlands. We have 20,414 shares in each. Highlands is valued at \$.36 a share with an offer to buy back at \$.10 a share, InvenTrust is valued at \$3.14 a share with an offer to buy back at \$1.25 a share. We have until tomorrow to act on the offer which can be denied by the companies. Kim moved to exercise the buy back option for InvenTrust and Highlands and request an extension to accept the offer. Steve seconded the motion. Roll call vote taken with all members voting yes. Motion carried.

The committee instructed staff to monitor the publicly traded stock, Xenia. Staff was instructed to check for investment policies of the Board. If none exist, it is recommended that draft policies be presented to the Board.

Elliot reported that he will have new reports for the Board; a reserve tracking report and budget of grant draws.

There is a concern that during the week paratransit rides are 500 a day using the bus with 30 using taxi and it's reversed on the week-end which results in higher costs. An explanation will be sought from Gary Schumacher.

Meeting adjourned at 1:45 pm.

Inland America Investment:

Ownership of Inland America prior to spinoff:

Inland America Shares	20,414 Shares
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First spinoff - 1 share of Xenia Hotels & Resorts, Inc. (XHR) for every 8 shares of Inland

Ownership after spinoff:

Inland America Shares	20,414 Shares
Xenia Hotels & Resorts, Inc. (Publicly Traded XHR)	2,551 Shares

Second spinoff - 1 share of InvenTrust Properties Corp & 1 share of Highlands REIT, Inc.
for each share of Inland America

Ownership after spinoff:

Inland America Shares	0 Shares
Xenia Hotels & Resorts, Inc. (Publicly Traded XHR)	2,551 Shares
InvenTrust Properties Corp. (Not Publicly Traded)	20,414 Shares
Highlands REIT, Inc. (Not Publicly Traded)	20,414 Shares

Estimated Fair Market Value:

Xenia Stock Quote 8-16-16	15.50
Shares owned	2,551
FMV	<u>39,541.00</u>

(52 week high/low - 19.74/12.10)

Current Dividend Yield - 7.09%

InvenTrust (Not Publicly Traded)	3.14
Shares owned	20,414
FMV as estimated by company	<u>64,100.00</u>

Highlands REIT, Inc. (Not Publicly Traded)	0.36
Shares owned	20,414
FMV as estimated by company	<u>7,349.00</u>

For the Calendar Year Ended 12-31-2017

Transit savings goal - \$ 447,500 (\$537,500.00 less equipment match \$90,000.00)

1-1-17 implementation of proposed system changes as voted on 8-31-2016:

Changes to fixed route implemented on 7-1-17:

Revenue increases:

Fare increase	\$94,708.00
Fixed route ridership increase	36,000.00
Mill levy increase - estimated at 5%	<u>55,000.00</u>

Estimated revenue increase	\$185,708.00
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Spending decreases:

Increase age to 75 plus	\$101,396.00
Discontinue service to Lincoln	31,044.00
Reduce paratransit hours (midnight to 6 am)	66,024.00
Sunday reduced hours	43,816.00
After hour service cost addback	-16,546.00
Adding more hours on Saturday	<u>-12,000.00</u>

Spending decreases from operational changes	213,734.00
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Estimated expenditures under budget projections	<u>60,000.00</u>
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Total budget savings	\$459,442.00
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Goal	<u>-447,500.00</u>
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Expected overage	<u><u>\$11,942.00</u></u>
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For the Calendar Year Ended 12-31-2017

Transit savings goal - \$ 447,500 (\$537,500.00 less equipment match \$90,000.00)

7-1-17 implementation of proposed system changes as voted on 8-31-2016:

Revenue increases:

Fare increase	\$47,354.00
Fixed route ridership increase	36,000.00
Mill levy increase - estimated at 5%	<u>55,000.00</u>

Estimated revenue increase	\$138,354.00
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Spending decreases:

Increase age to 75 plus	\$50,698.00
Discontinue service to Lincoln	15,522.00
Reduce paratransit hours (midnight to 6 am)	33,012.00
Sunday reduced hours	21,908.00
After hour service cost addback	-8,273.00
Adding more hours on Saturday	<u>-6,000.00</u>

Spending decreases from operational changes	106,867.00
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Estimated expenditures under budget projections	<u>60,000.00</u>
Total budget savings	\$305,221.00

Goal	<u>-447,500.00</u>
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Expected shortage	<u><u>-\$142,279.00</u></u>
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