



Bis-Man Transit Board Meeting Minutes

October 25, 2018, 11:00AM

Bismarck-Mandan Transit Center

3750 E Rosser Avenue, Bismarck

Attending:	Vice President/Kim Stevenson	Sec./Tres. DeNae Kautzmann
	Terry Woebler	Ben Ehreth
	Glenn Lauinger	Lacey Long
	Karel Sovak	Royce Schultze
Not Attending:	President/Steve Heydt	Commissioner Nancy Guy
Staff:	Roy Rickert	Shanda Miller
	Deidre Hughes	Jan Curre
	Tom Reisenauer	
Guests:	Trevor Vannett	Susan Dingle
	Steve Saunders	Helen Baumgartner
	Jessica Holdman	

Meeting was called to order at 11:34 AM.

Approval of Agenda: Lacey Long moved to approve the agenda as presented. Royce Schultze seconded the motion. Motion passed unanimously.

Consent Agenda: Ben Ehreth moved to approve the consent agenda as presented. Glenn Lauinger seconded the motion. Motion carried unanimously.

Public Comment: Helen Baumgartner presented concerns about current routes and issues with transfer times, particularly the Red Route.

Lincoln Agreement: Roy Rickert discussed the agreement he wishes to present to the City of Lincoln regarding the continuation of paratransit service. DeNae Kautzmann suggested changing the term from three years to one year with two additional one year options.

Fare Media Advertising: Deidre Hughes discussed advertising options with Token Transit as well as Paratransit tickets.

Operator Survey Results: Roy Rickert discussed the results of an operator survey that was administered by National Express in March of 2018.

Gateway Mall Update: Roy Rickert stated that the contract to continue using Gateway Mall as a transfer hub for the CAT Bus has not yet been signed by the Gateway Mall owner. Roy is waiting to hear back from him at this time.

TDP Update: Roy Rickert discussed the dates and times of the upcoming public information meeting. It was requested that meeting dates and times be e-mailed to all board members.

Bus Wrap Update: Roy Rickert discussed the status of the Read and Ride bus wrap. Currently, we are waiting on Feil Orthodontics logo. Roy suggested an unveiling event be planned once the bus wrap is installed. Roy met with Scott Eide from Mobile Ads regarding options for increasing advertising revenue with the addition of full bus wraps on paratransit buses. DeNae Kautzman suggested Roy meet with Bismarck and Mandan police about the safety of wrapping bus windows.

Stuff the Bus: Roy Rickert explained the partnership with Spartan Nash and Carrie's Kids for a charity event scheduled for the beginning of December. A fixed route bus will be parked at each Dan's Supermarket location December 3-7 with volunteers asking patrons for specific donations.

Operations Report: Jan Curre discussed the job fair that is being held November 5th at Job Service, to gather more operators for National Express

Executive Director Report: Roy Rickert discussed bus purchases and time frames, the date of the next CTAG Meeting, and Gate City's purchase of 400 single ride bus passes for handout at the Mission of Mercy dental event in Bismarck.

Administrative Committee: Ben Ehreth discussed the need to meet regarding the Executive Directors Appraisal. Ben Ehreth moved that Glenn Lauinger be add to the Administrative Committee. Lacey Long seconded. Motion carried unanimously.

Service Area Committee: None at this time.

Other Business: Roy Rickert suggested that Election Day be offered to the community as a "Free Ride Day". Royce Schultz moved that November 6, 2018, Election Day, be a free ride day for both CAT and Paratransit Riders. Ben Ehreth seconded the motion. Motion carried unanimously.

Meeting was adjourned at 1:32 PM.