



Bis-Man Transit Board Meeting Minutes

January 24, 2018, 11:00AM

Bismarck-Mandan Transit Center

3750 E Rosser Avenue, Bismarck

Attending:	President/ Steve Heydt	Vice President/Kim Stevenson
	Sec./Tres. DeNae Kautzmann	Karel Sovak
	Glenn Lauinger	Royce Schultze
	Nancy Guy	
Not Attending:	Ben Ehreth	Terry Woebler
	Lacey Long	
Staff:	Roy Rickert	Deidre Hughes
	Jan Curre	Craig Thomas
	Danae Thiery	Tom Reisenauer
Guests:	Trevor Vannett	Susan Dingle
	Rachel Drewlow	Steve Saunders

Meeting was called to order at 11:34 AM.

Approval of Agenda: Karel Sovak moved to approve the agenda. DeNae Kautzmann seconded the motion. Motion carried unanimously.

Consent Agenda: Karel Sovak moved to approve the consent agenda as presented. Kim Stevenson seconded the motion. Motion carried unanimously.

Public Comment: Trevor Vannett expressed concerns about paratransit riders only being able to be dropped off at the South Entrance of the Capitol Building for security reasons. Trevor also noted that there were accessibility issues with the south entrance. DeNae Kautzmann stated that legislators should be informed of the accessibility issues.

CTAG Update and Recommendations: Roy Rickert updated the Board on the most recent CTAG Meeting. Roy explained the recommendation of CTAG to include two operators on the CTAG Committee. He expressed concerns of the cost that would be associated with pulling operators off the road of the meeting. DeNae Kautzmann stated that CTAG was a group dedicated to involving citizens and operators and staff should not be committee members. Karel Sovak stated that this matter should be left up to Roy Rickert to decide.

TDP Discussion: Rachel Drewlow updated the Board on the third series of public information meetings.

Marketing Update: Deidre Hughes discussed the website re-design as well as social media platform expansion for additional marketing opportunities.

Vehicle Announcements: Steve Saunders discussed the possibility of adding local celebrity voices to the CAT Bus vehicle announcements.

Operations Report: Jan Curre informed the Board of an incident with a paratransit operator stepping between a rider and a dog that was attacking. Corporate National Express honored him with service award. He will also be honored at the next city commission meeting, as well as on Facebook and the website.

Executive Director Report: Roy Rickert stated that Shanda Miller attended NTD Training in Salt Lake City in January. Roy discussed that three new paratransit buses would be arriving shortly and three more will be arriving in the next month.

Administrative Committee Update: None at this time.

Finance Committee Update: None at this time.

Service Area Committee Update: None at this time.

Other Business: None at this time.

Meeting was adjourned at 1:10PM.