



Citizen Transportation Advocacy Group Meeting Minutes

April 8, 2019, 1:00PM

Bis-Man Transit Center Board Room

3750 E Rosser Avenue, Bismarck

Attending:	Chair/ Susan Dingle	Vice Chair/Trevor Vannett
	Tanya Jo Smith	Laura Just
	Helen Baumgartner	Kate Herzog
	Heather Salhus	Lee Red Horse
	Mike Chaussee	
Not Attending:	Jeannie Pedersen	Bob Brown
	Jillian Schaible	Lorraine Davis
Staff:	Roy Rickert	Amanda Troutman

Meeting called to order at 1:06 PM.

Approval of Agenda: Helen Baumgartner moved to approve the agenda. Trevor Vannett seconded the motion. Motion carried unanimously.

Consent Agenda: Trevor Vannett moved to approve the consent agenda. Tanya Smith seconded the motion. Motion carried unanimously.

Public Comment: None at this time.

Transit Development Plan Update: Roy Rickert discussed the current status of the TDP process and gave highlights of the suggestions made within the document.

Weather Policy: Roy Rickert gave an overview of the weather policy and the processes involved when inclement weather is expected. Tanya Smith moved to accept weather policy as it is presented. Kate Herzog seconded the motion. Motion carried 7 to 2.

5307 Grant Update: Roy Rickert updated the current status of the 5307 grant application process through the city and stated that after the federal process is complete we can begin to draw down by the end of May 2019 or early June 2019.

Stuff the Bus: Roy Rickert explained the success of the December 2018 Stuff the Bus event and expressed excitement to attempt a summer Stuff the Bus event dated June 17-21st.

U-Mary Green Route Update: Roy Rickert updated that U-Mary has one month left to meet the metric standards of ridership in efforts to keep the Green Route running as is.

College Transit Focus Group Update: Roy Rickert updated that meetings are supposed to occur with representatives from each school, but thus far only U-Mary representatives have been present. Roy Rickert stated the need to remodel the focus group to include a larger array of administration and students.

Audit: Roy Rickert updated the dates of the upcoming annual audit are set for April 29th through May 3rd.

New Vehicles: Roy Rickert updated that since 2016 we have replaced 16 paratransit buses and currently have 21 total, with two new fixed route buses that have better fuel economy and maneuverability.

Out of Service Area Study: Roy Rickert updated that few surveys were received regarding the Out of Service Area regarding paratransit riders and stated that the Board has a committee in place to research the issue and come to a conclusion on recommendations for a resolution.

Community Outreach Options: Roy Rickert updated that we are looking for more table day options and stated we are open to suggestions if the group had any.

Other Business: Roy Rickert commented that drivers can volunteer their time if they wish to be present at CTAG meetings. Susan Dingle addressed meeting frequency by suggesting an increase to every other month; others expressed favor for increased frequency with shorter durations.

Meeting adjourned at 2:51 PM.