



Citizen Transportation Advocacy Group Meeting Minutes

July 8, 2019, 1:00PM

Bis-Man Transit Center Board Room

3750 E Rosser Avenue, Bismarck

Attending:	Chair/ Susan Dingle	Vice Chair/Trevor Vannett
	Tanya Jo Smith	Jeannie Pedersen
	Helen Baumgartner	Kate Herzog
	Heather Salhus	Mike Chaussee
Not Attending:	Laura Just	Bob Brown
	Jillian Schaible	Lorraine Davis
	Lee Red Horse	
Staff:	Deidre Hughes	Amanda Troutman
Guests:	Glenn Lauinger	Vincent McCloud
	Leigh Tasso	

Meeting called to order at 1:04 PM.

Approval of Agenda: Tanya Smith moved to approve the agenda. Trevor Vannett seconded the motion. Motion carried unanimously.

Consent Agenda: Trevor Vannett moved to approve the consent agenda. Kate Herzog seconded the motion. Motion carried unanimously.

Public Comment: Glenn Lauinger thanked the CTAG members for their donation of time to this group.

CTAG Member Comments: Prior to the meeting, Susan Dingle asked the CTAG members for compilations of any consumer comments or concerns.

Heather Salhus brought up issues with scheduling in the past. A remedy was quickly suggested to send the list via email to Bis-Man Transit's information email account, which several staff members have access, and a confirmation email will be sent back.

Vincent McCloud, representing Lorraine Davis, inquired if the Native American Development Center could obtain a larger map; Deidre Hughes affirmed she would submit the order.

Tanya Smith commented on Bis-Man Transit's previous request of information regarding local table days and other community outreach opportunities by suggesting August 10th Kids Market and other Saturday markets by Kiwanis Park from 10 AM – 1 PM.

Jeannie Pederson commented that paratransit drivers pick up within their time window but seldom drop off on time due to other scheduled stops en route; she suggested that schedulers should consider both pick up and drop off times when scheduling rides with clients.

Helen Baumgartner expressed concern about the RouteShout App and bus tablets not working. Helen also brought up that text alerts announcing bus arrivals do not always come across in a timely fashion. Helen relayed some drivers' concerns about bathroom break schedules along the brown route and the lack of safety at some intersections. Helen suggested that paratransit riders should not ride CAT buses for free and should be required to present their transit card to paratransit drivers to prove their eligibility to ride.

Mike Chaussee questioned the status of the Transit Development Plan and inquired of the process for the changes suggested within the plan.

Glenn Lauinger informed CTAG members that the finalized version can be accessed online. Glenn also suggested that CTAG should summarize any issues or concerns presented from each meeting to present to the Board for review.

Helen Baumgartner interjected her concern that there is not a driver representative in the composition of CTAG.

Mike Chaussee moved to request an actionable item be added to the next quarterly CTAG meeting's agenda on the issue of asking the Bis-Man Transit Board to reconsider including a driver to the composition of the CTAG. Discussion commenced. Motion carried unanimously.

Additional Evening Service for General Public: Deidre Hughes read a document from Roy Rickert outlining the scope of a pilot program that would open evening services to the general public during the 7 PM to midnight time frame.

Trevor Vannett voiced the concern that increased ridership from the general public during this time frame would limit the availability for paratransit riders. Trevor Vannett moved to not approve the document as presented. Motion failed for lack of a second.

Jeannie Pedersen moved to present the document as is to the Board of Directors. Helen Baumgartner seconded the motion. Motion carried 7 to 1.

Green Route Update: Deidre Hughes informed CTAG members that the Green Route extension up to University of Mary has been approved by the City to be a permanent route.

Gateway Mall Transfer Point: Deidre Hughes announced that the Gateway Mall transfer point is no longer allowed at the mall per the owner's request. It has been relocated to 14th and Mapleton.

College Focus Group: Deidre Hughes briefly explained the group's four year plan to increase student ridership by educating through various means.

New Phone System: Deidre Hughes informed the CTAG members that the Board approved a new phone system at June's Board Meeting. Deidre continued that the current system is outdated and problematic. Installation should take approximately three weeks after the contract is signed.

Funding Request – City of Bismarck: Deidre Hughes stated that Roy Rickert will be presenting a funding request to the Budget Committee asking the City of Bismarck to provide additional revenue for the federal years 2019 and 2020 to help cover the operational budgetary shortfall.

Dump the Pump Update: Deidre Hughes discussed the Free Ride Day and this year's addition of a free voucher to use at a future date.

Text/Email Urgent Alerts: Deidre Hughes reported that Roy Rickert was working on collaborating with Ecolane software about the possible implementation to send out mass text alerts when inclement weather or other urgencies occur.

Other Business: None at this time.

Meeting adjourned at 2:42 PM.