



# Bis-Man Transit Board Meeting Minutes

December 20, 2018, 11:00AM

Bismarck-Mandan Transit Center

3750 E Rosser Avenue, Bismarck

Attending:	President/ Steve Heydt	Vice President/Kim Stevenson
	Karel Sovak	Lacey Long
	Glenn Lauinger	Royce Schultze
Not Attending:	Ben Ehreth	Terry Woebler
	Sec./Tres. DeNae Kautzmann	
Staff:	Roy Rickert	Deidre Hughes
	Jan Curre	Craig Thomas
	Danae Thiery	
Guests:	Trevor Vannett	Susan Dingle
	Rachel Drewlow	Brandi Jude
	Steve Saunders	Helen Baumgartner

Meeting was called to order at 11:45 AM.

**Approval of Agenda:** Lacey Long moved to approve the agenda. Royce Schultze seconded the motion. Motion carried unanimously.

**Consent Agenda:** Glenn Lauinger moved to approve the consent agenda as presented. Lacey Long seconded the motion. Motion carried unanimously.

**Public Comment:** No public comment.

**Human Trafficking Training:** Brandi Jude, founder of Individual Innocence, discussed human trafficking and how it affects public transit. Glenn Lauinger questioned Jan Curre if there is a National Express policy regarding how to handle human trafficking situations. Roy Rickert and Jan Curre will be working to develop a Human Trafficking Policy.

**TDP Discussion:** Bill Troe discussed updates to the Transit Development Plan.

**Decommission of Buses:** Roy Rickert discussed the decommissioning of two cutaway buses, as they are beyond their useful life benchmark. Karel Sovak moved to approve. Lacey Long seconded the motion. Karel Sovak amended the motion to include the possibility of donating a decommissioned bus to Standing Rock. Lacey Long seconded the motion. Motion carried unanimously.

**Charge Limit Policy:** Roy Rickert discussed the new charge limit policy, which includes limiting existing individual charge accounts to \$250. This limit would not pertain to agency charge accounts. Karel Sovak moved to approve the policy. Royce Schultze seconded the motion. Motion carried unanimously.

**Executive Director Report:** Roy Rickert presented the “Year in Review” slide show, highlighting Bis-Man Transit successes for 2018.

**Operations Report:** Jan Curre discussed operator staffing and training.

**Administrative Committee Update:** None at this time.

**Finance Committee Update:** None at this time.

**Service Area Committee Update:** Royce Schultze discussed the possibility of presenting a survey to riders that were previously in the service area that are not any longer to gauge if there still is a need for expansion of service area.

**Other Business:** None at this time.

Meeting was adjourned at 1:53 PM.