



Bis-Man Transit Board Meeting Minutes

March 26, 2020, 11:30 AM

Via Phone Conference

Attending: Vice President/Kim Stevenson Sec./Tres. DeNae Kautzmann
Lynn Wolf Shauna Laber
Glenn Lauinger Nancy Guy
Dennis Rohr

Not in Attendance: President/Steve Heydt Royce Schultze
Lacey Long Karel Sovak

Staff: Roy Rickert Deidre Hughes
Amanda Troutman Craig Thomas
Tom Reisenauer Danae Drake

Guests: Steve Saunders

Meeting was called to order at 11:35 AM.

Approval of Agenda: DeNae Kautzmann moved to approve the agenda. Lynn Wolf seconded the motion. Motion carried unanimously.

Fuel Bid: Roy Rickert informed the Board that Transit's fuel contract is expiring and that Transit staff received two bid responses. The bid from Tri-Energy, Transit's current vendor, came in with a higher discount of \$0.13 per gallon. DeNae Kautzmann moved to award the fuel bid to Tri-Energy. Shauna Laber seconded the motion. Motion carried unanimously.

Title VI: Roy Rickert explained the requirements to update Transit's Title VI plan to prohibit discrimination on the basis of race, color, or national origin for any program or activity that receives federal funding every three years. Lynn Wolf suggested contacting the Bismarck Public Schools district to retrieve data regarding immigrant families based on school registrations. Shauna Laber moved to approve the Title VI update. Lynn Wolf seconded the motion. Motion carried unanimously.

5310 Application: Roy Rickert informed the Board of intentions to apply for 5310 grant funds to assist with the costs of mobility management tasks and aid nighttime and Sunday demand response services for seniors and those with disabilities. DeNae Kautzmann moved to proceed with the 5310 application and submit it to the city of Bismarck for approval. Shauna Laber seconded the motion. Motion carried unanimously.

Public Comment: None at this time.

Other Business: Roy Rickert notified the Board of a letter received from National Express requesting Transit to pay an estimated average of \$285k for March services to help cover driver wages due to COVID-19 service reductions. Roy also mentioned the next Board meeting is to occur on April 2, 2020 via WebEx hosted by Steve Heydt. DeNae Kautzmann requested Roy to follow up on immigration issues by contacting the Bismarck Public Schools district as Lynn Wolf had suggested.

Meeting adjourned at 11:56 AM.