



## **Citizen Transportation Advocacy Group Meeting Minutes**

July 13, 2020, 1:00PM

Via Zoom Conference Call

3750 E Rosser Avenue, Bismarck

Attending:	Chair/ Susan Dingle	Vice Chair/Trevor Vannett
	Helen Baumgartner	Kate Herzog
	Tanya Jo Smith	Jeannie Pedersen
Not Attending:	Heather Salhus	Laura Just
	Mike Chaussee	Jillian Schaible
	Lorraine Davis	Lee Red Horse
Staff:	Glenn Lauinger	Deidre Hughes
	Taylor Kitzan	
Guests:	Craig Thomas	Tom Reisenauer
	Danae Thiery	

## **Meeting called to order at 1:10 P.M.**

**Public Comment:** None at this time.

**Ecolane App/Web Portal:** Deidre Hughes discussed the Ecolane app and how it will work for riders and operations. This contract is still being worked on and will be beta tested. Helen Baumgartner asked when the beta test will take place. Deidre answered two to three weeks and it should be fully operational by August.

**Routematch:** Deidre Hughes discussed how Bis-Man Transit will be terminating their contract with Routematch by the end of October.

**Staff Update:** Deidre Hughes gave an update that she took over as Executive Director effective July 1<sup>st</sup> and that the new staff Accountant, Taylor Kitzen, started on June 1<sup>st</sup>. Deidre also informed everyone that the Marketing and Mobility Specialist position was in the offer phase.

**Community Outreach Events:** Deidre Hughes discussed that the “Stuff the Bus” event is cancelled for this year and that “University Days” are still tentatively scheduled. Deidre asked the group for ideas for other events to be brought to her attention.

**COVID-19 Update:** Deidre Hughes discussed that the Transit facility opened to the public as of July 1<sup>st</sup>. An individual’s temperature is taken upon entry of the facility and they are also offered a mask to wear. Deidre also discussed the policies and procedures that are set in place by Operations.

**New Route Service Changes:** Deidre Hughes discussed that the New Route Task Force will meet for the first time on Tuesday, July 14<sup>th</sup> at 10:00 AM via Zoom. Deidre explained that the new routes would take effect four months after approval. Deidre also discussed that if a rider of the Green Route lets the driver know they need to come to the Transit facility, they will call for a shuttle to pick up and drop off at the South Walmart location.

**Sunday/Holiday Paratransit Service:** Deidre Hughes discussed that Transit has made holiday hours more flexible and wasn’t sure about extending Sunday service hours. This topic can be discussed with the City Commission and the same time as the fixed route change proposals. Deidre explained that a Financial Analysis would also have to be completed.

**Other Business:** Helen Baumgartner expressed her concern about the recertification process. A fellow rider is vision-impaired and didn’t receive the postcard reminder. Helen asked if it was federally regulated that these communications had to be in brail. Deidre Hughes said that she will research this going forward with communications.

**Meeting adjourned at 1:49 P.M.**