



Citizen Transportation Advocacy Group Meeting Minutes

October 12, 2020, 1:00PM

Via Zoom Conference Call

3750 E Rosser Avenue, Bismarck

Attending:	Chair/ Susan Dingle	Vice Chair/Trevor Vannett
	Helen Baumgartner	Heather Salhus
	Tanya Jo Smith	Jeannie Pedersen
	Jillian Schaible	

Not Attending:	Laura Just	Kate Herzog
	Mike Chaussee	Lee Red Horse
	Lorraine Davis	

Staff:	Deidre Hughes	Taylor Kitzan
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Guests:	Danae Thiery	Glenn Lauinger
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Meeting called to order at 1:03 P.M.

Consent Agenda: Deidre discussed that April's meeting minutes still needed to be approved as well as July's. Helen commented on a few errors from April's meeting minutes: She was in attendance for April's meeting, but the minutes didn't reflect; a mile difference from July to August on the fixed route report; and the accident report numbers for fixed route did not reflect correctly. Deidre responded that she will make the corrections. Susan moved to approve the revised April minutes and July's minutes. Helen seconded the motion. Motion carried unanimously.

Public Comment: Tanya expressed her appreciation on the team's effort on the Blue Zones site evaluation.

Route Redesign: Deidre informed the group that Public Comment sessions have been scheduled for the week of October 19th, 2020. Deidre discussed that the two-hour red route has been split into two separate one-hour routes. The brown route is redesigned to better service the Mandan community and the orange route is new and will come to the Transit facility.

Technology Update: Deidre discussed that the new Ecolane app on mobile devices will offer diminishing balances and will allow riders to schedule rides on their own through the app. Deidre also discussed the new AVL software provider was awarded to Transloc and all of the features they provide. The estimated time for installation is 12 weeks.

COVID-19 Update: Danae from operations informed the group that since full-service started again on May 11th, Paratransit ridership has increased by 33% and CAT ridership has increased by 39%. The fogger machine that was purchased in July has been able to disinfect interior bus surfaces better as well as being used in the common areas of the Transit facility.

2021 Holiday Hours: Deidre asked the group if they would like to recommend changing the 2021 Holiday Schedule from the 2020 Holiday Schedule. Tanya moved to recommend using the 2020 Holiday Schedule for year 2021. Helen seconded the motion. Motion carried unanimously.

Bylaw/Term Discussion: Deidre discussed that the following individuals currently had terms that were up for re-election and asked those individuals if they were interested in continuing another term: Susan Dingle, Trevor Vannett, Heather Salhus, and Jillian Schaible. Deidre discussed the term dates needed to be filled as two, two-year terms, and two, three-year terms. Trevor and Heather each volunteered for the three-year terms. Susan and Jillian each volunteered for the two-year terms. Deidre asked Susan and Trevor if they wanted to continue their roles as Chair and Vice Chair of CTAG. Trevor moved to keep Susan as Chair and himself as Vice Chair of CTAG. Tanya seconded the motion. Motion carried unanimously.

2021 Meeting Schedule: Deidre asked the group if they would like to continue meeting the second Monday of every three months, or if they would like to change to an every-other-month schedule, keeping the next meeting date as January 11th, 2021. Trevor moved to change the meeting schedule

to every-other-month after the next meeting date. Tanya seconded the motion. Motion carried unanimously.

Other Business: Deidre informed the group that there will be free rides for both Paratransit and CAT buses on Election Day, Tuesday, November 3rd 2020. Deidre reminded the group that Paratransit rides have to be scheduled 24 hours in advance due to COVID-19 pre-screening questions. This change is to help decrease the possible spread of COVID-19. Jillian asked if there was an end date to this change. Deidre responded that there is no end date at this time. Susan thanked Helen for finding the errors in April's Meeting Minutes so they were able to be corrected. Helen asked Deidre if the three-year terms that are coming up automatically renew to a one-year term. Deidre responded, no that the term would have to be evaluated based on other member's terms. Deidre encouraged the group to spread the word about the public comment sessions. Trevor asked if the public comment will also be available on Zoom. Deidre answered yes.

Meeting adjourned at 1:55 P.M.