



Community Transportation Input Committee Meeting Minutes

February 16, 2021, 9:00AM
Via Zoom Conference Call
3750 E Rosser Avenue, Bismarck

Attending:	Chair/Helen Baumgartner	Shauna Labor
	Glenn Lauinger	Susan Dingle
	Trevor Vannett	
Staff:	Deidre Hughes	Taylor Kitzan
	Mike Mundahl	Craig Thomas
	Danae Thiery	
Guests:	Randee Sailer	

Meeting called to order at 9:05 A.M.

Introduction: Glenn provided an introduction of CTIC to the group. Shauna welcomed everyone and expressed her thanks to those that were present. Helen explained that CTIC would be covering topics on the upcoming board agenda. Deidre said there would not be a set time each month for the CTIC meetings, but that they would be scheduled approximately one week prior to the Board meeting, and would send out a poll to members to determine the time for each meeting.

Agenda: Helen discussed that there were two applications from individuals wanting to serve on the committee. The applications are from Randee Sailer and Vincent McCloud. Randee Sailer provided an introduction of herself. Susan moved to approve the two applicants. Glenn seconded the motion. The motion carried unanimously. There was additional discussion on the number of people the committee should consist of. There are currently eight members. Helen said



ten members would be a good place to begin to get some good input. All others agreed that ten members was a good number to begin with. Deidre advised the minutes for the CTIC would be available on the website once approved, so if someone wanted to read through them and get a feeling of what is discussed at the meetings, they would be available.

July 4th Paratransit Hours: Helen discussed that Fourth of July this year falls on a Sunday. Normal Sunday operating hours are generally 7:30am – 2:30pm. Deidre explained that normal July 4th holiday hours are 10:30am – 10:30pm, and with the holiday falling on Sunday this year, there is an issue of not having drivers that are on the schedule. She said she wants to give operations enough time to figure out how to staff accordingly if we go with holiday hours. Trevor said he feels strongly that it should be left alone because a lot of people go the rodeo. Deidre said one benefit of keeping it 7:30am – 2:30pm, would be individuals could participate in the parade, with the parade being over already if the service starts at 10:30am. Danae and Deidre provided some ridership statistics, saying in 2020 on July 4th, there were 59 riders, with 36 riders after 2:30pm, and 11 riders after 6pm. In 2019 on July 4th, there were 74 riders, with 33 riders after 2:30pm, and 13 riders after 6pm. Trevor said that DCIL sometimes has groups that enjoy going to the rodeo. There was discussion about setting a precedent for future holidays that fall on a Sunday. Helen said Deidre had looked ahead to 2027, with Christmas falling on a Sunday in 2022, New Years Day falling on a Sunday in 2023, and July 4th falling on a Sunday in 2027. Helen questioned whether what was voted on would be for every holiday in the future, or would it be voted on for each holiday. Glenn made a recommendation that the vote is done on a holiday by holiday basis. Trevor made a recommendation that the motion could be worded as major holidays. Trevor moved to go with normal holiday hours for the three holidays that fall on Sunday for the next six years. Glenn seconded the motion for discussion purposes.

In additional discussion, Glenn asked Danae if it would be a major issue for National Express. Danae said they would have to at least double the drivers (currently there are about 3 drivers that are out during typical Sunday paratransit operation). She said they would need at least 6 or 7 drivers, and would be doubling revenue hours and revenue miles. Danae said there would not be volunteers to drive on July 4th. Craig said it also potentially creates other staffing issues throughout the rest of the week. Craig said he has not experienced people wanting to volunteer on holidays, and that employees like to enjoy the festivities as well. Craig said he echoed what Deidre said, keeping it 7:30am – 2:30pm would allow people to enjoy the parade, and that he has heard from people saying they couldn't enjoy the parade.

Helen called a vote on the motion. There were two aye votes, and two no votes. Shauna said the split vote could be taken to the Board for consideration, and asked Deidre to have those that aren't in attendance weigh in prior to the Board meeting. Helen agreed it would be good to get input from more individuals. Deidre said she would send an email asking others if they feel there would be more riders participating in the parade, or more riders participating in the rodeo.



Deidre thanked everyone for participating.

Meeting adjourned at 9:53 A.M.



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