



Meeting was called to order at 1:03 P.M.

Shauna discussed how many members there should be on the committee. Generally, it's an odd number of people. Shauna suggested there be three Board members and six or ten members of the community. Helen asked how many previous CTAG members had shown interest in being a member of CTIC. Deidre answered there currently are five former CTAG members that would like to be members of CTIC and also recommended there be 13 members total. Board members agreed to 13 members total.

Deidre asked if there should be an application process to become a member of CTIC. Helen commented that she liked to know the background of the members, so would like to continue to have an application process. Mike will make an application catered to this committee and post it on the website.

Deidre discussed what the final name of the committee should be. Board members discussed if it should be "Citizen Transportation Input Committee" or "Community Transportation Input Committee." Board members agreed on "Community Transportation Input Committee."

Deidre recommended the Committee have a known objective and gave an example of "The function of the "Community Transportation Input Committee" is to act as a sounding board for public opinion on transit issues." Shauna recommended narrowing the scope of the objective and making it clear to members what they're committing to. Glenn stated that his vision for the "Community Transportation Input Committee" was for it to mirror the concept of the Finance Committee where items are discussed and then brought to the Board members at the monthly Regular Board Meeting for final decisions. Helen agreed with Glenn's vision. Deidre will cater the objective to this process.

Deidre discussed that there may be months that there are no agenda items for the "Community Transportation Input Committee" to meet and discuss. Board members agreed to only have Committee meetings if there are Board agenda items to be discussed. Shauna suggested that a quorum in this Committee contain at least two Board members to attend each meeting. Helen commented that the community members should be part of the quorum. Shauna suggested a full quorum for the Committee to be at least two Board members and three community members. Board members agreed on this quorum amount.

Deidre will send a Doodle poll to Committee members each month to plan the best date and time for meetings. This will increase attendance by catering to Committee member's schedules. Shauna suggested having the first "Community Transportation Input Committee" meeting in February before the Regular Board Meeting to discuss 4<sup>th</sup> of July Holiday Hours as well as the goals and objectives of the "Community Transportation Input Committee" versus CTAG. Deidre will schedule the first "Community Transportation Input Committee" meeting for February.

Meeting adjourned at 1:49 P.M.



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