



Community Transportation Input Committee Meeting Minutes

July 25, 2022, 2:00 P.M.

Via Zoom Conference Call & In person at
3750 E Rosser Avenue, Bismarck

Attending:	Chair/Helen Baumgartner	Glenn Lauinger
	Royce Schultze	Randee Sailer
	Jeannie Pedersen	Susan Dingle
	Trevor Vannett	
Staff:	Deidre Hughes	Taylor Kitzan
	Mike Mundahl	
Guests (via DCIL):	Bonnie	Bill
	Kathy	Ann
	Theresa	



Meeting was called to order at 2:03 P.M.

Trevor requested public comment be added to the agenda. Trevor moved to approve the agenda. Susan seconded the motion. Motion carried unanimously.

Public Comment: No public comment.

Holiday Hour Committee Recommendation: Deidre summarized the Holiday Hour Committee meeting from July 11, 2022. Deidre stated that the Holiday Hour Committee met and recommended that all holiday hours be standardized from 10 AM – 2:00 PM. The recommendation will be taken to the Board at the July Regular Board meeting. Helen said she didn't feel like she had made the right decision about offering four hours on holidays and would share that with the Board. Trevor stated he had received comments from several individuals who are strongly opposed to the 10:00 AM – 2:00 PM recommendation. Susan agreed with Helen, saying it would be difficult to have only a few hours with family. Susan also questioned whether there would be enough drivers and vehicles to accommodate all the riders within the recommended hours. Trevor said he would be trying to get a coalition together to put their opposition in writing for the Board. Ann said she couldn't see the proposed hours working, and she would not use the service and would try to find a different ride. She encouraged the committee to keep working on it. Jeannie said a lot of times; people do not gather until later in the afternoon. Kathy with the DCIL Empowerment Committee said she fought for the holiday hours the last time they were changed and said holidays are sometimes the only time people get to see their families. All families do not have an accessible van and said it is in Bis-Man Transit's hands whether these people get to see their families. Glenn commented that he believed the Holiday Committee wanted to accomplish two things: to standardize the hours and to have the holiday hours within the parameters of the Sunday hours. Glenn said any recommendation beyond 2:30 PM might have difficulty getting Board approval. Deidre added that in the Midwest, Bis-Man Transit is one of the only providers of public transportation that offer any holiday hours and that it's not that we want to limit service to riders, but come to a balance where we are providing service for the most significant number of riders.

Trevor motioned to oppose the Holiday Hours Committee recommendation of 10:00 AM – 2:00 PM and to recommend each holiday be addressed separately, with Christmas Day being 11:00 AM – 8:00 PM. Jeannie seconded the motion. Glenn asked about hours when a holiday falls on a Sunday. Deidre explained addressing Sunday hours was not in the scope of work for the Holiday Hours Committee. Glenn and Helen opposed the motion, and all others approved.



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Further discussion was held. Glenn said he thought the recommendation would have very little chance of being supported by the Board and discussed other options for a recommendation.

Trevor rescinded his previous motion. Jeannie rescinded her previous second.

Trevor motioned to pull the holiday hours discussion from the July Board meeting. Glenn seconded the motion. Motion carried unanimously.

Trevor added that he thinks CTIC and the Board need to sit down to get on the same page. Glenn told Trevor to get together with the agencies he works with and look at Sunday hours to determine the best hours.

Bench Update: Deidre updated the committee on the approval for eight new bus benches. However, advertising on the benches would not be allowed if funding from NDDOT Urban Grant is used. The Board will decide whether they want to absorb the cost of the new benches to allow bench advertising.

Transit Development Plan: Deidre updated the committee on the Transit Development Plan. The consultant will be tasked with looking at big-picture items. Last week the TDP evaluation committee met and listened to interviews with two different consultants who submitted proposals. Rachel with Metropolitan Planning Organization will be requesting to speak at the upcoming Board meeting to determine how the Board wants to be involved and to make sure expectations are met.

Stuff the Bus – School Supplies: Deidre updated the committee on plans to participate in a Stuff the Bus event to collect school supplies for area schools. Donations would be accepted on board any CAT bus or at the administrative office sometime in August.

How to Video Production: Deidre told the committee that Bis-Man Transit was awarded an AARP Community Outreach grant to produce CAT and Paratransit “How To” videos to be used online & for travel training.

Other Business: No other business.

Meeting adjourned at 3:01 P.M.



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