



Bis-Man Transit Board Meeting

September 22, 2022, 11:30 AM
Via Zoom and In-person at
3750 E Rosser Ave. Bismarck, ND 58501

Attending:

Lynn Wolf, President

Lacey Long, Vice President

DeNae Kautzmann, Secretary

Glenn Lauinger

Andrew Stromme

Steve Heydt

Helen Baumgartner

Royce Schultze

Not Attending:

Karel Sovak

Staff:

Deidre Hughes

Mike Mundahl

Taylor Kitzan

Craig Thomas

Danae Thiery

Guests:

Trevor Vannett

Susan Dingle

Dani Gulya

Jacey Enget

Renee Wetzsteon

Colin Wetzsteon

Jen Weil



3750 E Rosser Avenue,
Bismarck, ND 58501



701.258.6817



info@bisantransit.com



www.bisantransit.com

Meeting called to order at 11:30 A.M.

Approval of Agenda: DeNae **moved** to approve the agenda. Helen seconded the motion. Motion carried unanimously.

Consent Agenda: Glenn **moved** to approve the consent agenda. Steve seconded the motion. Motion carried unanimously.

Public Comment: Susan Dingle commented that the Service Hours Amendment is on the Commission Meeting Agenda. Lynn responded that comment was not related to any agenda items, so nothing further on that comment could be discussed.

New Business:

1. 2022 Safety Plan Update – *Addition of Infection Disease Section*- Deidre discussed that the attached Safety Plan Update is required for the Bipartisan Infrastructure Law and that the only changes made were in the Infectious Disease portion of the Plan and the standard operating procedures for National Express. Glenn **moved** to approve the 2022 Safety Plan update. Royce seconded the motion. Motion carried unanimously.

Executive Director Report:

1. Advertising Update- Deidre discussed that Transit exceeded our \$80,000 annual advertising goal. Deidre thanked Mike for his hard work to meet this goal. The eight new benches should be out at the beginning of October and three will have advertisements. The two CAT bus wraps for the new buses fell through, so Transit is looking to sell advertisement wraps on those buses.
2. Ridership/Outreach- Deidre discussed the following:
 - Transit staff has been involved in different College Community Fairs the last few weeks giving students information on how to ride the CAT bus. Deidre and Mike also had a meeting with University of Mary Student Development about how to distribute CAT passes to students.
 - CAT Training videos will start filming next week. Transit staff will be out of office filming next Tuesday and Thursday.
 - Solar lighting has been installed on the CAT bus shelters.
 - TDP firm, SRF, had a booth at the Downtowner’s Street Fair last weekend to let the public know that TDP is starting and to get public input.
 - Deidre explained that there is now a calendar widget on the Bis-Man Transit website to be able to view meeting dates and Zoom information to join.



3750 E Rosser Avenue,
Bismarck, ND 58501



info@bismantransit.com



701.258.6817



www.bismantransit.com

- Deidre discussed that Missouri Family Homeless Coalition will be purchasing CAT passes for agencies as a pilot program for individuals in the amount of \$5,000.
- Ridership for the month of August on CAT had 7,645 rides and Paratransit had 8,300 rides.

Operations Report: Danae discussed that National Express is still trying to recruit drivers and that there is now a \$2,000 Sign-On Bonus for new drivers. Danae updated the Board that Christa Culver is healing from her injury and wanted to thank everyone for donations made and the thoughts and prayers given to her during her time of healing.

Other Business: N/A

DeNae moved to adjourn the meeting. Steve seconded the motion. Motion carried unanimously.

Meeting adjourned at 11:47 A.M.



3750 E Rosser Avenue,
Bismarck, ND 58501



info@bisantransit.com



701.258.6817



www.bisantransit.com