



Community Transportation Input Committee Meeting Minutes March 25, 2024, 2:00 PM

Attending: Helen Baumgartner Glenn Lauinger
Ranee Sailer Jeannie Pedersen

Staff: Deidre Hughes Craig Thomas
Mike Mundahl

Meeting was called to order at 2:03 P.M.

Regular Agenda

- 1. On-Time Performance Update:** Deidre provided an update on on-time performance. February ended with paratransit at 92.74% and fixed-route at 87%. Month to date, paratransit is at 92.12%, fixed-route is at 90.76%. Craig explained what is being done to get on-time performance numbers up for fixed route. Craig said he has met with the drivers and explained how the data is gathered and what they need to do to meet the goals. Each week, the on-time performance leader receives a prize.
- 2. Community Outreach:** Deidre highlighted some of the community outreach that has been happening. In February, Mike presented to the Kiwanis Club in Mandan and had travel training in the office with a couple of different individuals. In March, a group of about 12 individuals through Global Neighbors came into the office for CAT training. Mike also did a “train the trainer” with Cloverdale, presented to the Lions Club in Bismarck, and attended a New American Job Fair. Coming up, Bis-Man Transit will participate in the United Tribes Spring Career Fair in April, a vendor show at the YMCA for the National Senior Health & Fitness Week, and the May “Touch-a-truck” event in Mandan.

3. **20th CAT Anniversary:** Deidre told the committee that as of May 10th, Bis-Man Transit will have celebrated 20 years of having a fixed-route system in Bismarck. Staff has been brainstorming ways to celebrate and will request one or two free ride days for May 10th and May 11th. Along with social media posts, a television commercial will air in May, the same commercial that has been running in the past, but changed up to acknowledge that it is the 20th Anniversary of CAT and to thank the community for the support. National Express will work on getting commemorative shirts for staff, and some things will be done in-house to show gratitude to drivers & staff.

4. **Other Business:** Deidre said that at the March 26, 2024, Bismarck City Commission meeting, there is an agenda item to consider a request from Commissioner Connelly to discuss the initiation of a home rule charter amendment to add an additional one-half cent sales use and gross receipts tax with proceeds to be dedicated exclusively to public safety and public transportation needs. Deidre said she would be available for questions at the meeting, and said if anyone would like to join to express their appreciation or need for public transportation, it would be a good meeting to attend. She said sending an email to commissioners would likely be just as beneficial.

Deidre said the annual meeting for the Board of Directors is coming up in April and encouraged any other riders or rider advocates interested in sitting on the committee to apply to be on CTIC. The application is on the website, and Deidre told the committee she would be more than happy to reach out to anyone they felt would be suited for it.

Glenn provided an update on the Mandan signature process for the initiated ballot measure. 574 valid signatures are needed and said there would be a cushion of about 170 signatures.

Meeting adjourned at 2:29 P.M.



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