



Community Transportation Input Committee Meeting Minutes July 22, 2025, 2:00 PM

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| Attending: | Helen Baumgartner | Glenn Lauinger |
| | Susan Dingle | Lane Hoffer |
| | Jeannie Pedersen | Randee Sailer |
| | Trevor Vannett | |
| Staff: | Deidre Hughes | Amanda O'Brien |
| | Craig Thomas | |

Meeting was called to order at 2:00 P.M.

Regular Agenda

1. Welcome and Introductions:

2. Committee Structure/Board Discussion Update:

Deidre stated discussions were had at the May Board meeting to have staggered three year term limits for CTIC members. The Board also discussed that nothing would change regarding the role of the committee, but clarified the type of discussions CTIC will have at the meetings and the frequency of meetings. The consensus was that the CTIC meetings would remain as a standing committee. The Board was happy with the committee as a whole, but would like to have more tasks that CTIC can work on.

3. Recruitment

Deidre said per the roles of the committee document, CTIC can have up to 10 members of the public, and up to 3 Board members. Currently, there are seven members. Deidre said it would be good for the committee to define which interest groups they want to reach. Deidre said two applications had not been presented to the committee until the committee structure was determined. One interest group Deidre could task herself with

recruiting is students. Ideas for different interest groups were discussed. Deidre said the applicant associated with Ministry on the Margins might be a good applicant to consider. Deidre summarized the list of interest groups to try to target as a fixed route rider from the University of Mary, and someone associated with CHI-St Alexius.

4. Ridership Update:

Deidre said the new fat tire bike racks have been installed on all CAT buses the previous week.

Deidre said 119,014 total trips have been completed for the first half of the year. There were 72,238 fixed-route trips, up 32% from last year. 46,776 paratransit trips, an increase of over 5% from last year. 2,104 bicycles and 1,032 mobility aids have been transported so far this year. Deidre also brought up on-time performance, and said road construction affects on-time performance. It will be discussed at the next Board meeting.

5. Rider Input:

Deidre said Bis-Man Transit is always open to accepting comments and feedback, however it might be difficult for some to navigate through the website to get to the online form. A rider input form will be created and posted on all CAT and paratransit buses. This will allow riders to provide input by scanning a code with their phone or using a paper copy of the form. Drivers will also be allowed to provide feedback that riders provide to them. If there is a need for a general public rider input needed, that could be provided in the future as well.

6. Other business:

Randee commented that she liked the new bike racks.

Trevor asked how the meeting went with the Bismarck and Mandan mayors recently. Deidre had met with both mayors about a week prior, along other city officials. Discussions were held on how to proceed with Bis-Man Transit's funding request, and both mayors agreed on a percentage. After discussion with the MPO, work will begin on the Transit Development Plan next year, which is one year early.



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Trevor moved to adjourn. Second by Jeannie.

Meeting adjourned at 2:44 P.M.



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