



Bis-Man Transit delivers valued public transportation, linking people, jobs and communities.

Bis-Man Transit Board Meeting

August 28, 2025, 11:30 AM

Via Zoom & In-person at
3750 E. Rosser Ave. Bismarck, ND 58501

Attending:

Lynn Wolf, President

Lacey Long, Vice President

DeNae Kautzmann, Secretary/Treasurer

Helen Baumgartner

Glenn Lauinger

Steve Heydt

Commissioner Connelly

Not Attending:

Royce Schultze

Julie Horntvedt

Karel Sovak

Commissioner Rohr

Staff:

Deidre Hughes

Taylor Kitzan

Mike Mundahl

Craig Thomas

Amanda O'Brien

Tom Reisenauer

Guests:

Trevor Vannett

Susan Dingle

Paulette Jacobsen

Kim Riepl



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Meeting called to order at 11:31 A.M.

Approval of Agenda: DeNae moved to approve the Agenda. Lacey seconded the motion. Motion carried unanimously.

Consent Agenda: Steve moved to approve the Consent Agenda. Helen seconded the motion. Motion carried unanimously.

1. Previous Month's Minutes
 - a. Attachment A – 2025/7/24 Regular Meeting
 - b. Attachment B – 2025/8/25 Finance Committee Meeting
2. Financial Report
 - a. Attachment C
3. Ride Stats
 - a. Attachment D

Public Comment

N/A

New Business

1. 1800s Cutaway Bus Decommission Recommendation: Deidre discussed that the 2018 cutaway buses have exceeded useful life in both age and miles. All four buses were appraised for \$4,600-\$5,000. Once approved by the Board the City Commission will vote, and if approved, then the buses will be listed on GovDeals.com for public auction. DeNae commented that the Finance Committee recommendation is to approve the staff recommendation as outlined to decommission the 1800 buses. DeNae moved to approve to decommission the 1800 buses as outlined. Glenn seconded the motion. Motion carried unanimously.
 - a. Attachment E
2. Driver Pay Analysis Discussion: Deidre explained that she has been working with Craig to create a contract amendment to increase the hourly pay rate for paratransit and fixed route drivers. Currently wages for drivers are lower than competitors wages in the area. DeNae commented that the Finance Committee recommends that Deidre negotiate a contract amendment to increase pay rate for WeDriveU employees as outlined in the attachment provided in the packet. DeNae moved to approve Deidre negotiating a contract amendment to increase the pay rate for WeDriveU employees as outlined. Glenn seconded the motion. Motion carried unanimously.

Executive Director Report – Attachment F

Deidre summarized the Executive Director Report provided in the packet. DeNae asked if Deidre knew the amount sales tax has generated so far. Deidre did not know the amount at this time.

Operations Report – Attachment G



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Craig summarized the Operations Report provided in the packet.

Other Business

Commissioner Connelly discussed two items from City of Bismarck's Commission Meeting. There was a state representative for Senate Bill 1176 that presented how the budget will be impacted going forward because the value of the mill will decrease over time. PowerPoint with information is provided through Dakota Media Access. Public comment is open for the Final 2026 Budget at the September 9th City Commission Meeting.

Glenn commented that the MPO has funding for another Transportation Development Study. Deidre added that Transit's match for this would be \$20,000 and it would begin January 2026.

Helen moved to adjourn the meeting. DeNae seconded the motion. Motion carried unanimously.

Meeting adjourned at 11:52 A.M.



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