



Community Transportation Input Committee Meeting Minutes April 20, 2026, 2:00 PM

Attending:	Helen Baumgartner	Julie Horntvedt
	Glenn Lauinger	Nate Mickelson
	Jeannie Pedersen	Randee Sailer
	Kandy Swenning	Trevor Vannett
Staff:	Deidre Hughes	Mike Mundahl

Meeting was called to order at 2:01 P.M.

Regular Agenda

1. **Welcome and Introductions:** Deidre stated all meeting attendees.
2. **Policy and Procedure Handbook Update**

Deidre told the committee about changes being made to the policy and procedure handbook. Changes were made to reflect the extended service hours. Language was added to address joyriding. Deidre said the language will help ensure that all CAT bus riders disembark at the transfer points and reboard if needed. The policy language would deter individuals riding with no intention of getting off and help staff track ridership more accurately. Additional changes include language indicating that will-call trips may be delayed depending on the time of day and trip capacity constraints, eliminating language about trip subscriptions, clarifying the 30-minute pick-up window language, and addressing packages transported on the bus. Deidre said failure to apply to the package limit may result in rider suspension.

Trevor asked about package limits and said some riders need to transport groceries on the bus. Deidre said as long as a rider can contain their packages to their area and not impact other riders, it wouldn't be a problem. Trevor asked how the no joyriding policy would be enforced. Deidre said the drivers would not escalate the situation, but a road

supervisor, or law enforcement if needed, would meet the bus at the transfer point. Deidre said riders would be made aware of the policy through signs on the buses. Trevor motioned, Randee seconded, to recommend approval of the changes.

3. **Other Business**

Trevor commented that he's heard a lot of positive feedback on the extended hours.

Meeting adjourned at 2:28 P.M.



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