

Bis-Man Transit Board Annual Meeting

April 23, 2026

Via Zoom & In-person at
3750 E. Rosser Ave. Bismarck, ND 58501

Attending:

Lynn Wolf, President

Lacey Long, Vice President

Glenn Lauinger

DeNae Kautzmann, Secretary/Treasurer

Karel Sovak

Steve Heydt

Helen Baumgartner

Royce Schultze

Commissioner Rohr

Not Attending:

Julie Horntvedt

Staff:

Deidre Hughes

Tammey Schutt

Mike Mundahl

Craig Thomas

Amanda O'Brien

Guests:

Trevor Vannett

Paulette Jacobsen

Kim Riepl

Candy, CHW



3750 E Rosser Avenue,
Bismarck, ND 58501



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Annual Meeting was called to order at 11:57 A.M.

Approval of Agenda: Karel moved to approve the agenda. Royce seconded the motion. Motion carried unanimously.

1. 2025 Transit Board Annual Meeting Minutes: Karel moved to approve the 2025 Transit Board Annual Meeting Minutes. Lacey seconded the motion. Motion carried unanimously.
2. Bylaw Discussion (Attachment L)
Lynn stated that it was important to meet in person as a group at least once a year. DeNae stated that she did not know whether that needed to be put in the bylaws or as a standing rule regarding the annual meeting attendance, which must be in person. DeNae suggested that at least six of the regular meetings should be in person. This way, we could get a chance to get to know each other and interact. There are occasions when some must still meet through Zoom.
3. Explanation of Voting Process: Deidre explained that she will hand out voting ballots. Deidre and Tammy will count the ballots outside the Board room. Deidre will then announce the voting results.
4. Introduction of Applicants for Board Positions: Deidre discussed that there are three current Board members who are up for re-election: Steve Heydt, DeNae Kautzmann, and Lacey Long. The two new applicants are Nate Mickelson and Trevor Vannett. Nate was not available to attend today's meeting. Trevor spoke to the Board explaining his qualifications and interest in serving on the Board.
5. Board Election: Deidre announced that all votes were counted and that Steve, DeNae, and Lacey won the election.
6. Officer Election: Helen nominated Lynn Wolf as Board President. Karel seconded and moved to cease nominations, and the Board cast a unanimous ballot for Lynn Wolf as Board President. Motion carried unanimously.
7. Karel nominated Lacey Long as Board Vice President. Glenn seconded the motion, moved to cease nominations, and cast a unanimous ballot for Lacey Long as Board Vice President. Motion carried unanimously.
8. Karel nominated DeNae Kautzmann as Board Secretary/Treasurer. Glenn seconded the motion, moved to cease nominations, and cast a unanimous ballot for DeNae Kautzmann as Board Secretary/Treasurer. Motion carried unanimously.

Royce moved to adjourn the meeting. Lacey seconded the motion.

The meeting adjourned at 12:13 P.M.



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