



Bis-Man Transit delivers valued public transportation, linking people, jobs and communities.

Bis-Man Transit Board Meeting

July 23, 2026, 11:30 AM
Via Zoom & In-person at
3750 E Rosser Ave. Bismarck, ND 58501

Attending:

Lynn Wolf, President

Lacey Long, Vice President

Glenn Lauinger

DeNae Kautzmann, Secretary/Treasurer

Karel Sovak

Helen Baumgartner

Commissioner Belohlavek

Commission Connelly

Not Attending:

Julie Horntvedt

Steve Heydt

Royce Schultze

Staff:

Deidre Hughes

Mike Mundahl

Craig Thomas

Amanda O'Brien

Tom Reisenauer

Tammey Schutt

Guests:

Trevor Vannett

Paulette Jacobsen

Susan Dingle



3750 E Rosser Avenue,
Bismarck, ND 58501



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www.bisantransit.com

Meeting called to order at 11:30 A.M.

Approval of Agenda: Karel moved to approve the agenda. DeNae seconded the motion. Motion carried unanimously.

Consent Agenda: DeNae moved to approve the Consent Agenda. Glenn seconded the motion. Motion carried unanimously.

1. Previous Month's Minutes
 - a. Attachment A – 2026/6/25 June Meeting
 - b. Attachment B – 2026/7/2 Executive Committee Meeting
 - c. Attachment C – 2026/7/20 CTIC Meeting
 - d. Attachment D – 2026/7/20 Finance Committee Meeting
2. Financial Report
 - a. Attachment E
3. Ride Stats
 - a. Attachment F

Public Comment:

New Business

1. 1901-1904 Bus Decommission Recommendation
 - a. Attachment G

Deidre stated Bis-Man Transit has received three replacement buses and is expected to receive the other one by mid-August. Once they are inspected and ready for service, 1901-1904 will be removed from service. If approved, the vehicles will be sold through public auction. Funds received from the private sale of the Ford E-450 will be retained by Bis-Man Transit unless the sale exceeds \$10,000, with the exception of bus 1903, which was purchased using private funds (Otto Bremer Grant). Glenn asked if the money received from selling the Otto Bremer Bus was restricted. Deidre stated that there are no restrictions. DeNae moved to approve the request to decommission and sell buses 1901, 1902, 1903, and 1904. Karel seconded the motion. Motion was carried unanimously.

2. CD Discussion
 - a. Attachment H

Deidre stated that Bis-Man Transit currently has \$1,062,839.48 invested in a 12-month CD at 4% interest with Starion Financial. It reaches maturity on August 3, 2026. A decision needs to be made to either reinvest that amount or put it into our Money Market Savings account. After the Board packet was sent out, we received approval from Starion Financial for a 6-month CD at a 4% rate. This would earn us about \$21,000 in interest for that time. So, around February, we can re-evaluate whether we want to continue investing or use those funds for other capital purchases or operational costs. DeNae moved to approve reinvesting the CD for 6 months at the 4% rate with Starion Financial. Glenn seconded the motion. Motion was carried unanimously.



3. Employee Insurance Recommendation

a. Attachment I

Deidre stated all policies for our employee benefits renew on September 1, 2026. Staff reviews are performed annually to ensure the appropriate policies are followed. Quotes were gathered for the Sanford Simplicity health insurance plan. The Blue Cross and Blue Shield health plan was compared to Sanford Simplicity, but there were no cost savings, and the deductible and coinsurance were higher. Staff also discussed other options, such as UnitedHealthcare and Medica, and were told that the policies would be significantly more expensive. The dental policy quote has also been provided. The vision policy is under a two-year contract and will be reviewed next summer. Glenn stated that we are covering 100% of the cost of the employees' insurance. Even though the cost of the insurance went up. It will have no financial effect on the staff. There will be no withholding from their payroll. DeNae moved to approve the employee benefits. Karel seconded the motion. Motion was carried unanimously.

Executive Director Report – Attachment J

Deidre summarized her report, which was included in the board packet.

Operations Report – Attachment K

Craig summarized his report, which was included in the board packet.

DeNae moved to adjourn the meeting. Motion carried unanimously.

Meeting adjourned at 11:50 A.M.

The next Board Meeting will be held on August 27, 2026, at 11:30 am.



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